

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Thursday, April 16, 2009 4:00 PM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Judi O'Donoghue*, Lisa Reagan,;
Others: Principal's Office – Laury Binney, Gina Patti, Helen Hall,
Superintendent's Office – Jim Weiss, Amy Tierney, Laurie Halt
MV Little League - Kristoffer Lukowitz,
Adult Basketball – Brian Hughes
Parent Group for the YMCA – Mary Holmes
Tae Kwon Do – Katie Fuller
Recorder - Marni Lipke

*Late arrivals

early departures

The meeting was called to order at 8:35AM.

Minutes: March 17, 2009 (Agenda Item #1)

LISA REAGAN MOVED TO ACCEPT THE MARCH 17, 2009 MINUTES; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.

Public Comment (Agenda Item #2)

Principal's Report (Agenda Item #6)

Maintenance & Facility Issues: Lacrosse / Summer & School Field Use

- Due to maintenance work closing other school fields the Baseball Little League was requesting to use the Oak Bluffs School (OBS) field weekdays at 5:30PM. The Oak Bluffs School Committee (OBSC) considered:
 - the casual / unscheduled use of the field,
 - OBS events took priority over everyone else,
 - Lacrosse team's use of the baseball diamond for warm up practice,
 - creating a master schedule to track formal users,
 - lack of both access to the building and administrative oversight,
 - monitoring field use as not the responsibility of the custodial staff,
 - responsible use of field including picking up trash.
- IT WAS THE CONSENSUS OF THE OAK BLUFFS SCHOOL COMMITTEE THAT FIELDS BE APPROVED FOR USE OF ALL SPORTS FOR THEIR DESIGNATED FIELD ONLY.
- *JUDI O'DONOGHUE MOVED TENTATIVE APPROVAL FOR LITTLE LEAGUE TO USE THE OAK BLUFFS SCHOOL DIAMOND PENDING VERIFICATION THAT THERE WAS NO CONFLICT ON THE MASTER FIELD SCHEDULE; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- The Administration would also contact Girls Softball and other field users to get information and notify them of changes.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
April 16, 2009

2

- Katie Fuller asked for a clarification of the change in building use which was explained to her in terms of the July 1 cut off date and school costs as to heat, light and custodial pay.
- Mary Holmes was one of a group of parents petitioning the YMCA to continue their After School Program.
 - The loss of the program effected many families including OBS and Superintendent's Office staff.
 - The MV Public Schools (MVPS) were not eligible to apply for grant money to fund the program.
 - The OBS had already cut Spanish, staff, custodians and guidance and had to prioritize funds for education.
 - Thanks were exchanged all around.
- Brian Hughes presented a number of suggestions to make Adult Basketball cost free for the OBS (see documents on file).
 - The Administration and OBSC expressed interest in setting up a Building Fund to receive donations.
 - Priscilla Sylvia objected to Sunday Basketball's careless use of the building.
 - Monday and Wednesday Night Basketball could continue as a custodian was on duty.
 - Thanks were exchanged.
- The OBSC again apologized for the change in policy forced on the OBS by budget constraints.

Financial Report (Agenda Item #3)
School Lunch Fund (See documents on file.)

- Much of the debt had been wiped out and the policy was being updated (see below #5). Strict confidentiality would be observed in negotiating donations from the Parent Teacher Organization for those families in dire need.
- In a related matter the administration requested input on class trip scholarships. Both students and parents had been clearly, supportively and repeatedly given easy individualized opportunities to help fundraise for the trip since September '09. Some families and students had failed to participate and were now asking for scholarships from the funds raised by others. Issues included;

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
April 16, 2009

3

- fairness of all working their share,
- dysfunctional families inability to be involved,
- students who missed trips were still disappointed 50 years later,
- educational importance of clear messages and expectations.
- It was agreed that the crucial issue was whether a trip was part of the school curriculum in which case no fundraising should be involved. The Supt. Office was working on an MVPS fundraising policy.

Expenditure Report (See documents on file.)

The Report was reviewed for journal transfers and deficits including:

- Title One teacher salary (see 2/17/09 Minutes p.2),
- Supplies (which would be frozen tomorrow April 17),
- Miscellaneous salaries,
- Jennifer Esterbrook;s salary,
- Special Education (SpEd) substitutes in deficit,
- Guidance in deficit due to personnel shifts (see 12/16/08 Minutes p.4 #7),
- SpEd Expenses 766 awaiting Town Hall Medicaid and Circuit Breaker payments,
- Custodial substitutes (which would be frozen immediately).
- It was hoped the Library Middle School Homework Club could find funding to finish out the year—it had been cut from the FY10 Budget.
- Other town's transportation costs would increase if Oak Bluffs cut bus runs.
- The FY10 Budget was so tight that lines could not be overrun.

School Choice: Power School Server Request (See documents on file.)

The OBS share of the Follet library software was \$1,451.15 (see documents on file).

- *JUDI O'DONOGHUE MOVED TO AUTHORIZE THE WITHDRAWAL OF \$6,250.56 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED (see documents on file); LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- A new server and an upgrade (about \$2,000) was needed as a platform for the new Power School license. The Budget was examined for residuals; computer and computer supplies were in deficit. The OBSC expressed concern on School Choice Fund spending.
- *JUDI O'DONOGHUE MOVED TO ORDER THE NEW SERVER AND POWERSCHOOL UPGRADE; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
April 16, 2009

4

ARRA

The American Recovery and Reinvestment Act (ARRA) funds might be about \$16,000 for FY10 Title One and a similar amount in FY11. SpEd IDEA funds were still unknown. Both sets of funds were likely to come with serious accountability and spending restrictions.

- Other grants such as the Tower Foundation were likely to shrink.

Superintendent's Report (Agenda Item #4)
Policy (Agenda Item #5)
Staff Lunch Program Debt Collection Policy

The OBSC discussed staff time and cost for sending delinquent notices which could be mentioned to the staff by the cashier. The policy was amended:

- delete biweekly notice clause,
- set debt ceiling at one week (currently \$15).
- *LISA REAGAN MOVED THE FIRST READING OF THE AMENDED STAFF LUNCH PROGRAM DEBT COLLECTION POLICY; JUDI O'DONOGHUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

School Lunch Payment Policy

In practice notices were sent out fairly frequently. Office staff would include a free and reduced application with each letter. The Policy was amended:

- delete "and no further credit...",
- delete basic lunch references, (Start at Administrators shall work...)
- *JUDI O'DONOGHUE MOVED THE FIRST READING OF THE AMENDED SCHOOL LUNCH PAYMENT POLICY; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Principal's Report (Agenda Item #6)
Maintenance & Facility Issues:

- **Key & Fob Control:** It was proposed that (after giving fair notice) all fobs would be deactivated in July. Staff and other holders would be required to report to the office to get them reactivated or re-issued.
- The Administration would decide who would have access to the building.
- Lists would be kept of those who returned their fobs as well as the re-issued fobs.
- The **Elevators** were fixed however the Administration was withholding some payment due to faulty diagnostics and repairs Elevator laws were being researched in regards to the elevator computer.
- Huffcore was coming next Wednesday, April 22nd to fix the **Gym Door**.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
April 16, 2009

5

- There were brief discussions on carpet cleaning and on the school boilers.
- The Administration was still working on the 5 year capital plan.
- Thanks to Lisa Reagan, Wayne Clay, a plumber and OBS parent, had fixed the grade 1 sink as well as the showers (see 3/17/09 Minutes p.4 and 2/17/09 Minutes p.3 #5).

Enrollment/School Choice Numbers were at 416 with school choice steady at 51 students. 34 kindergarteners had been registered for next year.

MCAS Update: May Testing – 4.11.09 to 5.28.09 (Math & Science

Grades 3-8). An inordinate amount of absences was partly due to conflicting schedules with students chosen for a special athletic team. In addition one of the test days fell on a Parent-Teacher Conference half day. Make up tests had been administered, but more attention and communication were needed in setting next year's schedule.

- A student transferring in from another school carried significant SpEd issues requiring staffing shifts/hiring.
- The OBS received a Renewable Energy Certificate from Cape Light Compact for 2008 with an award of \$145.26 which would go to the Town as unanticipated revenue.

Personnel

(Agenda Item #7)

Staff Update /Asst. Principal/ 09-10 Staffing List

- Staffing changes for Academic Year 2009-10 were reviewed (see documents on file).
- There had been no response from Erin Pachico and it was assumed she would not be returning to the OBS.
- A search was beginning for a new Assistant Principal which would include advertising regionally and on line.

School Advisory Council (SAC)

(Agenda Item #8)

The SAC would meet tonight with Corrinna Black who would give a presentation on Response to Intervention with an emphasis on assessment.

Old /New Business

(Agenda Item #9)

- Supt. Weiss, the Administration and the OBSC again commended Judi O'Donoghue for her long and excellent service to the educational community and attested to their pleasure in having worked with her. She would be honored at the School Community meeting on May 8th.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
April 16, 2009

6

- The OBSC also acknowledged with gratitude the generosity of the Oak Bluffs citizens in approving the FY10 OBS Budget and expressed their appreciation of the Highway Dept. for the cuts in paving which funded the school budgets.

The next OBSC meeting will be 8:30AM Tuesday, May 19, 2009 at the Oak Bluffs School Conference Room.

Adjourn

Meeting adjourned at 10:39AM.

Documents on file:

Agenda 4/16/09

How to Maintain Recreational Basketball at the Oak Bluffs School Without Costing the School Any Money (3 p.)

School Committee Meeting 4/16/09 Cover Sheet

Fund Balances 2008-2009 4/1/09

Fund Balances 2007-2008 9/8/08

OBS General Fund Expenditure Report (8 p.) 4/9/09

Revolving Lunch 2008-2009 4/7/09

Revolving Lunch 2007-2008 8/13/08

Tally Slip

Associated Elevator Co. Invoice 3/30/09

Electronic Security Systems Invoice 3/24/09

Electronic Security Systems Invoice 4/2//09

Hobart Service Report 3/18/09

Hobart Invoice 3/26/09

Powers Electric Invoice 3/30/09

Troubled Shores Invoice 1/6/09

School Choice Expenses 2008-2009 6/1/09

FY '09 BTU Expense by Room 4/9/09

YTD Sub Expenses 2008-2009 4/1/09

Follett Software Co. Invoice 3/18/09

Staff Lunch Program Debt Collection Policy 6/17/08

Oak Bluffs School Lunch Payment Policy 11/16/04

09-10 Staffing List

Approved 5/19/09 as amended for a typo.