

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, March 18, 2008 4:00 PM
Oak Bluffs School Conference Room

Present: Chair - Judi O'Donoghue, Lisa Reagan, Priscilla Sylvia;
Others: Principal's Office - Carlin Hart,
Superintendent's Office –Laurie Halt
Recorder - Marni Lipke

*Late arrivals

or early departures

The meeting was called to order at 4:05 PM.

Minutes: February minutes read and approved (Agenda Item #1)

PRISCILLA SYLVIA MOVED TO ACCEPT THE FEBRUARY 20, 2008 MINUTES; JUDI O'DONOGHUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Financial Report (Agenda Item #2)

School Lunch Fund – Participation #'s Error

Average participation numbers had been corrected downward and the State auditors will be so informed. None-the-less the Oak Bluffs School Committee (OBSC) noted with satisfaction that the Fund was still in the black.

- The school was preparing for the Mass. Dept. of Education (DOE) lunch audit. Protocols for serving breakfast, brown bag lunches, and a payment collection policy all had to be updated—often requiring extra lunch staff work.

Expenditure Report

There was a question regarding a deficit in the computer line.

School Choice Fund

The portion of the Fiscal Year 2008 (FY08) Budget being taken from the School Choice Fund was going well (see 12/5/06 Minutes p. 2-3). The OBSC discussed a request to shift expenditure from one School Choice designated line item to another versus utilizing the money for that line item from the General Fund.

- *PRISCILLA SYLVIA MOVED TO AUTHORIZE THE WITHDRAWAL OF \$1,645.87 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED (see documents on file); LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

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- *PRISCILLA SYLVIA MOVED THAT THE \$125,000 SCHOOL CHOICE FUNDS DEDICATED TO THE FY09 OAK BLUFFS SCHOOL BUDGET BE TAKEN FROM THE PRINCIPAL'S OFFICE LINE ITEM; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- The OBSC discussed staff requests from the School Choice fund:
 - \$652.05 for round tables for a First Grade classroom –checking there were no equivalent surplus tables,
 - \$1050 for coat Racks for costumes – exploring back stage storage and fire safety,
 - \$500 to reduce field trip tuition for the Fifth Grade field trip to Boston for the Duck Historical Tour (see documents on file) as the best of the requests,
 - \$250 for materials for a writing center with donated labor,
 - \$200.57 for custodian pay for a building use party that was disputed. There was a brief review of the building use fund and financial procedures. Prin. Carlin Hart reported that a building use deposit had been retained because the users had left the cafeteria in an unacceptable condition.
- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$2,652.62 FROM THE SCHOOL CHOICE FUND TO PAY FOR THE REQUESTS AS SUBMITTED (see above) PARTICULARLY THE FIFTH GRADE TEAM WHICH WAS THE BEST OF THE REQUESTS; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- Later in the meeting it was noted that there were still funds in the Field Trip line of the General Fund:
 - *LISA REAGAN MOVED TO AMEND THE PREVIOUS MOTION TO \$2,152.62 (WITH 5TH GRADE TRIP REQUEST TO BE TAKEN FROM THE OFF ISLAND FIELD TRIP LINE IN THE GENERAL FUND BUDGET); PRISCILLA AGREED TO THE AMENDMENT; AMENDED MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Superintendent's Report
Policy

(Agenda Item #3)
(Agenda Item #4)

LISA REGAN MOVED THE FIRST READING OF THE STUDENT ACTIVITY ACCOUNTS POLICY; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

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Principal's Report (Agenda Item #5)

A. Enrollment - 405 and rising.

B. 7th Grade Ski-Trip had great weather and no injuries. Many students did not go for reasons ranging from academic, to family, to impending sports games.

C. Guidance Ad: was being considered in terms of whether the position should be filled (in light of the impending budget override) and how widely to advertise. Chair Judi O'Donoghue recommended it be posted nationally on Education Week.

D. March 12, PD Day – Staff attended workshops on Structured English Immersion, the math survey, the Responsive Classroom, Response to Intervention, bullying, etc.

E. Schools Attuned – A two day workshop was attended by about 15-16 staff from across the Island. It was agreed that this Committee (including staff from other districts) continue to meet and be active in the coming year.

F. MCAS Parent Night 3/10 - was not well attended.

Personnel (Agenda Item #6)

Stacey Morris-Porterfield, Gina Patti, Kathy Flynn had all notified the Administration that they were coming back next year – as had Prin. Laurie Binney, although nothing had been heard from Erin Pachico.

• *PRISCILLA SYLVIA MOVED TO APPROVE MATERNITY LEAVE FOR HOLLY THOMAS; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS*

School Advisory Council (SAC) (Agenda Item #7)

March 20 4:30PM discuss Town Meeting

The OBSC discussed the proposed OBS budget override of \$236,119 at some length.

• \$113,000 could be saved by cutting five positions: 2nd - 5th grade Spanish, two paraprofessionals, and a custodian.

• All release times, substitute provision, Middle School teaching of 5th and 6th grade math, things that contributed to making the OBS a rewarding and special place to work might have to be cut.

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- Grants were being reduced including the Rural Education Achievement Program (REAP) Grant and Title One.
- Class size projections were reviewed.
- The politics of an override were debated:
 - the difficulty of passing the previous override, phone trees, transportation, vote counts, etc.;
 - what would people likely vote for, versus what would be least painful to cut;
 - override, SAC meeting, Annual Town Meeting, and Reduction In Force (RIF) notification timelines and urgency;
 - SAC, PTO and OBSC jurisdiction in recommending and making the necessary cuts as well as joint meeting schedules;
 - the drafting of a list of all possibilities by the Administration, as well as the necessary fact sheets and schedules for the public;
- The OBSC would meet with the SAC this Thursday, March 20, 2008 at 4:30PM and the PTO would be invited to attend. In addition the groups could meet again at during the All Island School Committee / All Island School Advisory Council Workshop April 5th. Other meetings would likely be needed.

Parent Groups (PTO): Town Meeting Attendance (Agenda Item #11)

The PTO informed the OBSC that sound consultant Chris O'Brien of Lawrence Copley would be surveying the cafeteria March 28th for noise levels while it was empty, full, and during a performance. The OBSC thanked them for the information.

Old / New Business (Agenda Item #8)

The OBSC agreed move towards eliminating bottled water in the cafeteria and/or building as expensive and ecologically harmful. It was agreed the matter be brought to the Student Council and Fourth Grade Groups.

- Chair Judi O'Donoghue would be going to the Day On The Hill to advocate with the State and asked about tuition reimbursement.
- It was noted that use of substitutes was down due to less need for long term substitutes and possibly of a satisfying school culture.
- Next scheduled meetings:
 - OBSC Regular 4:00PM April 15, 2008
 - OBSC / OBSAC 4:30 March 20, 2008
 - AISC / AISAC April 5, 2008 at AISC/AISAC workshop
 - Annual Town Meeting April 8, 2008

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Executive Session

(Agenda Item #12)

PRISCILLA SYLVIA MOVED TO ENTER EXECUTIVE SESSION AT 5:45PM NOT TO RETURN TO REGULAR SESSION UNDER MASS. GENERAL LAW CH. 39 SECTION 23B #5 FOR THE PURPOSE OF DISCUSSING THE FILING OF CRIMINAL CHARGES AND TO INVITE, ASSISTANT SUPERINTENDENT LAURIE HALT, PRINCIPAL CARLIN HART, AND RECORDER MARNI LIPKE TO BE PRESENT; LISA REAGAN SECONDED; JUDI O'DONOGHUE AYE, LISA REAGAN AYE, PRISCILLA SYLVIA AYE.

Adjourn

PRISCILLA SYLVIA MOVED TO ADJOURN AT 5:52PM; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY; JUDI O'DONOGHUE AYE, PRISCILLA SYLVIA AYE, LISA REAGAN AYE.

Documents on file:

Agenda 3/18/07

Lunch collection report

Team 5 letter to Mr. Hart. 3/10/08

Boston Duck Tours Farrell letter re: confirmation 3/10/08

School Committee Meeting 3/18/07 Cover Sheet

Fund Balances 3/12/08

OBS School Choice Budget Report 3/12/08

OBS General Fund Expenditure Report (8 p.) 3/12/08

Revolving Lunch 2007-2008 2/25/08

Revolving Lunch 2006-2007 8/8/07

Alexander & Dyke, Invoice 2/22/08

BTU Control Invoice 2/16/08

Galls Invoice (2 p.) 2/18/08

School Choice Expenses 2007-2008 (3 p.) 2/21/08

FY'08 BTU Expense by Room 3/4/08

BTU Control Invoice 1/12/08

BTU Control Invoice 1/16/08

BTU Control Invoice 1/27/08

BTU Control Invoice 2/2/08

YTD Sub Expenses 2007-2008 3/12/08

Student Activity Accounts *Policy*

Approved as amended 4/15/08.