

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, June 17, 2008 4:30 PM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Judi O'Donoghue, Lisa Reagan,;
Others: Principal's Office – Carlin Hart, Gina Patti, Laury Binney;
Superintendent's Office – Jim Weiss, Amy Tierney, Laurie Halt-
Recorder - Marni Lipke *Late arrivals
or early departures

The meeting was called to order at 4:32 PM.

Minutes: May 20th Minutes Approved (Agenda Item #1)

*JUDI O'DONAGHUE MOVED TO APPROVE THE MAY 20, 2008 MINUTES; LISA REAGAN
SECONDED: MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Financial Report. (Agenda Item #3)

School Lunch Fund (See documents on file.)

The fund was about \$1,700 in deficit due to drops in revenue and participation. The Oak Bluffs School Committee (OBSC) discussed, Other Food Expenses line item and the rise in food prices. The Year To Date Salary total was corrected to \$41,878.50.

Expenditure Report (See documents on file.)

It was expected that after anticipated expenses about \$75,000 would be left in the Fiscal Year 2008 (FY08) budget. A number of educational, maintenance and equipment needs were noted:

- tile in a 6th grade homeroom,
- carpet in front, principal's and conference offices.
- Everyday Math texts/supplies
- 4 books from Bunch of Grapes
- a mobile lab
- swing gate to restrict traffic during recess,
- speed check radar sign
- software for nurse
- furniture for Assistant Principal's Office,
- palm pilots for administrators
- 5 cafeteria tables at \$1500 each.

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- The OBSC discussed the Parent Teacher Organization (PTO) playground (see 11/14/06 Minutes p.3 #11) and cafeteria (see 1/15/08 Minutes p.4 #11) projects including: priority spending, school/PTO funding, staff input, and work to date. They requested an overall accounting of both projects.
- *LISA REAGAN MOVED TO PAY JEANIE HOLENKO AND EVE HEYMAN \$4,000 TOTAL (\$2,000 EACH) FROM THE TEACHERS SALARY INCREMENT LINE ITEM FOR SCHEDULING THE 2008-2009 SCHOOL YEAR, WORK TO BE DONE PRIOR TO JUNE 30, 2008; JUDI O'DONOGHUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *JUDI O'DONOGHUE MOVED TO SPEND UP TO \$20,000 ON SOME VERSION OF SMART BOARDS; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

School Choice Fund

- *JUDI O'DONOGHUE MOVED TO AUTHORIZE THE WITHDRAWAL OF \$1,823 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED FROM BTU, CROSSLAND AND PERY ELECTRIC (see documents on file); LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Superintendent's Report

(Agenda Item #3)

Supt. Weiss noted the end of the year shifts and the significant hiring and certification work that would be done over the summer.

Policy

(Agenda Item #4)

School Use Policy – 2nd Reading

The OBSC reviewed the amendments including:

- requiring the certificate of insurance be attached to the application,
- no building use on state or federal holidays, and
- a \$200 deposit for fob and/or keys.
- *JUDI O'DONOGHUE MOVED THE SECOND READING OF THE BUILDING USE FORM; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- The National Association for the Advancement of Colored People (NAACP) use of the building did not go smoothly with difficulties around:
 - lack of payment in full before use,
 - 'authorized person' disregarding of rules (propped open doors, possession and use of master key, unauthorized entry into kitchen).

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Prin. Hart will meet with the authorized person and then the NAACP representative.

- A week long set of daily performances put a strain on custodial staff for the set up and break down of chairs. The OBSC discussed possible solutions such as extra labor charge or requesting volunteers to help in such circumstances (which were rare).

Staff Lunch Policy – 3rd Reading

Student Lunch Policy – 3rd Reading

JUDI O'DONOGHUE MOVED THE THIRD READING OF STAFF LUNCH POLICY AND THE STUDENT LUNCH COLLECTION POLICY AS AMENDED; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Principal's Report
Enrollment 409

(Agenda Item #5)

Town Request Letter (See documents on file.)

The OBSC reviewed last year's summer parking arrangement with Balance Restaurant which went very smoothly (see 1/16/07 Minutes p.3 #10); and were amenable to continuing it this year if requested. The OBSC and Administration asked for date, time and route information on the current request from the Board of Selectmen for a 'park and ride.

JUDI O'DONOGHUE MOVED TO GRANT PERMISSION TO THE TOWN OF OAK BLUFFS TO USE THE BACK SCHOOL PARKING LOT FOR A PARK AND RIDE ONCE SPECIFIC INFORMATION WAS RECEIVED AND APPROVED BY THE ADMINISTRATION; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS

Town Finance Director Paul Manzi and Town Accountant Karen Gomez requested notification of plans for the OBS Special Article which had a balance of \$10,342.72 (see documents on file). The funds would be used for current repairs to the roof and weathervane.

- Business Administrator Amy Tierney commended Mr. Manzi and Ms. Gomez and School Financial Assistant Judy Kitchin for their excellent and accurate teamwork.

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Personnel (Agenda Item #6)

Leave of Absence Gina Patti and Carlin Hart

JUDI O'DONOGHUE MOVED TO GRANT:

- *CARLIN HART A ONE YEAR LEAVE OF ABSENCE FROM HIS POSITION AS ASSISTANT PRINCIPAL FROM JULY 1, 2008 TO JULY 1, 2009;*
 - *GINA PATTI A ONE YEAR LEAVE OF ABSENCE FROM HER TEACHING POSITION FROM JULY 1, 2008 TO JULY 1, 2009;*
- LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS*

Review Staffing (See documents on file.)

The OBSC and Administration discussed staffing changes and configuration for the coming school year including the possibility of a residential placement for a student and the attendant funding.

Academic Year 2008-2009 (AY09) Kindergarten enrollment was up to 50 students which with 42 students in first grade meant a projected enrollment of 414. IT WAS THE CONSENSUS OF THE OBSC TO SUPPORT THE PRINCIPAL'S DECISION TO DENY SCHOOL CHOICE APPLICANTS FOR THE AY09 KINDERGARTEN CLASS.

Fourth Grade Parent Meeting

A good turn out of fourth grade parents had a positive meeting with the 5th grade teachers with the exception of some difficult remarks.

SAC (Agenda Item #8)

The School Advisory Council (SAC) will meet 4:30PM Thursday June 26th.

Old / New Business (Agenda Item #9)

Interim Principal Carlin Hart thanked the OBSC for their support in a great year during which he had a lot of fun and learned a great deal.

• *LISA REAGAN MOVED TO APPROVE THE AMENDED NON-UNION SALARY AUTHORIZATION TO \$108,070 FOR PRINCIPAL LAURY BINNEY SALARY TO READ JUDI O'DONOGHUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS*

- There will be a brief OBSC meeting Tuesday, July 15th at 8:30AM.
- The next regular OBSC meeting will be Tuesday, August 26th at 5:00PM.

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Executive Session (Agenda Item #12)

- *LISA REAGAN MOVED TO APPROVE AND RELEASE THE JANUARY 15, 2008, FEBRUARY 20, 2008 AND MARCH 18, 2008 EXECUTIVE SESSION MINUTES AS AMENDED FOR SPELLING: JUDI O'DONOGHUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Adjourn

The meeting adjourned at 5:46 PM.

Documents on file:

Agenda 6/17/08

OBS FY08 School Choice Budget Report (2 p.) 6/17/08

OBS General Fund Expenditure Report (8 p.) 6/17/08

School Committee Meeting 6/17/08 Cover Sheet

OBS Fund Balances 6/6/08

OBS FY08 School Choice Budget Report 6/12/08

OBS General Fund Expenditure Report (8 p.) 6/12/08

Revolving Lunch 2007-2008 6/12/08

Revolving Lunch 2006-2007 8/8/07

BTU Control Invoice 5/19/08

Crossland Landscape Inc. Invoice 5/24/08

Perry Electric Inc. Invoice 4/18/08

School Choice Expenses 2007-2008 (3 p.) 5/16/08

FY'08 BTU Expense by Room 6/6/08

YTD Sub Expenses 2007-2008 6/12/08

OB Board of Selectmen letter re: Summer Parking 6/13/08

Manzi/Gomez Memo re: Special Articles 6/2/08

OBS 2008-2009 Placement Information (4 p.)

Approved as written 7/15/08 and 8/26/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, June 23, 2008 9:00AM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Judi O'Donoghue, Lisa Reagan;
Others: Principal's Office – Carlin Hart, Helen Hall
Superintendent's Office – Jim Weiss,
*Late arrivals or early departures

The meeting was called to order.

This meeting focused on implementing the regulation changes on community use of the school facility. The Oak Bluffs School Committee (OBSC) and Administration stressed consistency, security and maintenance in future building use.

- The Vineyard Playhouse had previously used the shop to build their summer sets as well as two classrooms for rehearsals. If fees were consistently enforced such use would total \$2,450.

- *ON A MOTION DULY MADE AND SECONDED THE OBSC UNANIMOUSLY VOTED (3 AYES, 0 NAYS, 0 ABSTENTIONS) THAT PENDING RECEIPT OF PROPER INSURANCE INFORMATION THE VINEYARD PLAYHOUSE APPLICATION FOR BUILDING USE WAS APPROVED AS FOLLOWS:*

- *AT A FEE OF \$600 WITH A \$200 SECURITY DEPOSIT,*
- *FOR THE USE OF ONE CLASSROOM ONLY,*
- *FROM JUNE 27, 2008 TO AUGUST 15, 2008,*
- *NOT INCLUDING WEEKENDS.*

- Camp Pembroke had previously used the gym for a one night sleepover for 30 to 50 girls also using the bathrooms and showers at a fee of \$5 per person.

- *ON A MOTION DULY MADE AND SECONDED THE OBSC UNANIMOUSLY VOTED (3 AYES, 0 NAYS, 0 ABSTENTIONS) THAT THE CAMP PEMBROKE APPLICATION FOR BUILDING USE WAS APPROVED AS FOLLOWS:*

- *AT A FEE OF \$200 WITH A \$200 SECURITY DEPOSIT,*
- *FOR THE USE OF THE GYM AND SHOWERS ONLY,*
- *FOR THE NIGHT OF JULY 9, 2008.*

- *ON A MOTION DULY MADE AND SECONDED THE OBSC UNANIMOUSLY VOTED (3 AYES, 0 NAYS, 0 ABSTENTIONS) THAT THE VINEYARD DANCE APPLICATION FOR BUILDING USE WAS APPROVED AS FOLLOWS:*

- *AT A FEE OF \$10 PER SESSION WITH A \$200 SECURITY DEPOSIT,*
- *FOR THE USE OF THE CAFETERIA ONLY.*

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Adjourn

The meeting adjourned.

Documents on file:

- OBS Building Use Application Vineyard Playhouse (2 p.)
- OBS Building Use Application Camp Pembroke (2 p.)
- OBS Building Use Application Vineyard Dance (2 p.)

Approved as written 11/18/08.

All-Island School Committee of the Martha's Vineyard Public Schools
Edgartown School Committee
Oak Bluffs School Committee
Tisbury School Committee
Martha's Vineyard Regional High School Committee
Up-Island Regional School Committee
Monday, June 23, 2008 8:00PM
Martha's Vineyard Regional High School Library

Present: Up Island Chair – Dan Cabot Susan Mercier Roxanne Ackerman,
 Skip Manter, Susan Parker, Marshall Segall,
 Les Baynes, Susan Mercier
 Priscilla Sylvia
 Rebecca Duart-Cass, Bob Tankard, Maura Valley
Others
 Supt. Of. Supt. Jim Weiss, Asst. Supt. Laurie Halt,
 Business Affairs Amy Tierney
 Student Support: Dan Seklecki,
Principals: Michael Halt – West Tisbury School
Press: Tom Mayhew – MVTV
 Janet Hefler - MV Times
 Sam Bungey - Gazette
Recorder Marni Lipke * Late arrivals or early departures

1st Reading of Administering Prescription Medicine to Students Policy

((Agenda Item # VII) (See documents on file.)

This draft was the standard policy used in Massachusetts schools with a slight language change to the line on student use. The AISC recessed at 9:02 to allow the local school committees to vote.

- THE TISBURY SCHOOL COMMITTEE (TSC) WAS CALLED TO ORDER AT 9:02PM.
- *MR. TANKARD MOVED THE FIRST READING OF ADMINISTERING PRESCRIPTION MEDICINES TO STUDENTS ATTENDING THE MARTHA'S VINEYARD PUBLIC SCHOOLS POLICY; MS. DUART-CASS SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- THE TSC ADJOURNED BY CONSENSUS.

- THE EDGARTOWN SCHOOL COMMITTEE (ESC) WAS CALLED TO ORDER.

All-Island School Committee of the Martha's Vineyard Public Schools
Edgartown School Committee
Oak Bluffs School Committee
Tisbury School Committee
Martha's Vineyard Regional High School Committee
Up-Island Regional School Committee
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- *MR. BAYNES MOVED THE FIRST READING OF ADMINISTERING PRESCRIPTION MEDICINES TO STUDENTS ATTENDING THE MARTHA'S VINEYARD PUBLIC SCHOOLS POLICY; MS. MERCIER SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *THE ESC ADJOURNED BY CONSENSUS.*

- THE UP-ISLAND REGIONAL SCHOOL COMMITTEE SCHOOL COMMITTEE (UIRSC) WAS CALLED TO ORDER.
- *MR. MANTER MOVED THE FIRST READING OF ADMINISTERING PRESCRIPTION MEDICINES TO STUDENTS ATTENDING THE MARTHA'S VINEYARD PUBLIC SCHOOLS POLICY; MR. CABOT SECONDED; MOTION PASSED UNANIMOUSLY: 5 AYES, 0 NAYS, 0 ABSTENTIONS.*
- THE UIRSC ADJOURNED BY CONSENSUS.

- THE MARTHA'S VINEYARD REGIONAL HIGH SCHOOL COMMITTEE (MVRHSC) WAS CALLED TO ORDER.
- *MS. SYLVIA MOVED THE FIRST READING OF ADMINISTERING PRESCRIPTION MEDICINES TO STUDENTS ATTENDING THE MARTHA'S VINEYARD PUBLIC SCHOOLS POLICY; MR. TANKARD SECONDED; MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS.*
- THE MVRHSC ADJOURNED BY CONSENSUS.

Adjournment

THE ALL ISLAND SCHOOL COMMITTEE (AISC) ADJOURNED BY CONSENSUS AT 9:05PM.

Documents on File:

Agenda 6/23/08

Administering Prescription Medicines to Students Attending the Martha's Vineyard
Public Schools

Approved as written 11/18/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, July 15, 2008 8:30AM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Lisa Reagan;
Others: Principal's Office –Laury Binney;
Superintendent's Office – Jim Weiss,

*Late arrivals
or early departures

The meeting was called to order.

Minutes: June 17th Approved (Agenda Item #1)

- *LISA REAGAN MOVED TO ACCEPT THE JUNE 17, 2008 MINUTES; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Financial Report (Agenda Item #3)

School Lunch Fund (See documents on file.)

School Choice Fund

- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$3,806.73 FROM THE SCHOOL CHOICE FUND TO COVER THE REVOLVING LUNCH FUND DEFICIT; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Expenditure Report (See documents on file.)

The final report for Fiscal Year 2008 (FY08) showed a residual of \$3,394.38. Sincere thanks went to Judy Kitchin for her work in finalizing the report.

Superintendent's Report (Agenda Item #4)

Finance Committee Meeting

Supt. Weiss reported on a stressful meeting with the Oak Bluffs FinCom. The Oak Bluffs School Committee (OBSC) discussed the coming FY10 budget season. It was suggested that the OBSC and Administration work with the FinCom to show them how the OBS budget was designed.

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Policy (Agenda Item #5)

Administering Prescription Medicines (First reading)

• *LISA REAGAN MOVED THE FIRST READING OF ADMINISTERING PRESCRIPTION MEDICINES TO STUDENTS ATTENDING THE MARTHA'S VINEYARD PUBLIC SCHOOLS POLICY; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

School Use Policy – 3rd Reading

• *LISA REAGAN MOVED THE THIRD AND FINAL READING OF THE BUILDING USE FORM AS AMENDED; PRISCILLA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Personnel (See documents on file.) (Agenda Item #7)

Staff Update /Leaves of Absences

The staff status was reviewed

Old /New Business (Agenda Item #9)

The *Shenandoah* Program was discussed in terms of whether it should or should not be school sponsored, rules and regulations, and chaperone behavior.

Adjourn

The meeting adjourned.

Documents on file:

- Agenda 7/15/08
- School Committee Meeting 7/15/08 Cover Sheet
 - OBS Faculty and Personnel 2008-09 (2 p.) 7/14/08
 - Administering Prescription Medicines to Students Attending the Martha's Vineyard Public Schools
 - OBS FY08 School Choice Budget Report 7/15/08
 - OBS General Fund Expenditure Report 2007-2008 (8 p.) 7/15/08
 - Fund Balances 2007-2008 7/3/08
 - Revolving Lunch 2007-2008 7/7/08
 - Revolving Lunch 2006-2007 8/8/07
 - School Choice Expenses 2007-2008 (2 p.) 7/7/08
 - FY'08 BTU Expense by Room 6/18/08
 - YTD Sub Expenses 2007-2008 7/7/08

Approved as written 11/18/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, August 12, 2008 9:30 AM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Lisa Reagan;
Others: Principal's Office –Gina Patti, Laury Binney;
Superintendent's Office – Jim Weiss, Amy Tierney, Laurie Halt
*Late arrivals
or early departures

The meeting was called to order.

Minutes: May 20th Minutes Approved (Agenda Item #1)

No minutes were available for the July meeting although it was hoped they would be finished for the regular August meeting.

Public Comment (Agenda Item #2)

There was no public comment.

Maintenance (Agenda Item #3)

- A request for three estimates on hot water heater repair brought responses from Alan Fortes and William Mueller.
- *ON A MOTION DULY MADE AND SECONDED THE OAK BLUFFS SCHOOL COMMITTEE UNANIMOUSLY VOTED ACCEPT THE BID OF WILLIAM MUELLER FOR \$25,875 AND TO AUTHORIZE THE WITHDRAWAL FROM THE SCHOOL CHOICE FUND TO PAY FOR THE WORK WITHIN STANDARD ESTIMATE REGULATIONS.*

- The acid waste piping in the Science room was repaired. Oak Bluffs School Committee (OBSC) requested grates placed over drains to minimize future problems.

- *ON A MOTION DULY MADE AND SECONDED THE OAK BLUFFS SCHOOL COMMITTEE UNANIMOUSLY VOTED TO AUTHORIZE THE WITHDRAWAL OF \$6,939 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICE AS SUBMITTED E & R MECHANICAL OF DARTMOUTH.*

The kitchen cafeteria was in need of a new oven system. Lisa Reagan and Prin. Laury Binney would follow up on further quotes.

- *ON A MOTION DULY MADE AND SECONDED THE OAK BLUFFS SCHOOL COMMITTEE UNANIMOUSLY VOTED TO AUTHORIZE THE WITHDRAWAL OF NOT MORE THAN \$14,000 FROM THE SCHOOL CHOICE FUND TO PAY FOR A NEW OVEN SYSTEM IN THE SCHOOL CAFETERIA KITCHEN.*

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- The OBSC recommended that a file be kept on all school appliance purchases. In addition it was emphasized the School Choice fund were not be spent prior to School Committee approval.
- There would be a meeting with the Oak Bluffs Finance Committee to go over the budget.

Next Meeting 5:00PM Aug 26, 2008 at Oak Bluffs School Conference Room.

Adjourn

The meeting adjourned.

Gina Patti

Assistant Principal
Oak Bluffs School
(508) 693-0951
gpatti@mvyys.org

Approved as written 8/26/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, August 26, 2008 5:00 PM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Judi O'Donoghue, Lisa Reagan;
Others: Principal's Office – Laury Binney,
Superintendent's Office – Jim Weiss, Amy Tierney, Laurie Halt
Basketball - Eric Adams, Howard Sashin, Brian Hughes
Recorder - Marni Lipke *Late arrivals

or early departures

The meeting was called to order at 4:40 PM.

Minutes: June 17th, July 15th, August 12th, approved (Agenda Item #1)

- *JUDI O'DONOGHUE MOVED TO ACCEPT THE JUNE 17, 2008 MINUTES; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 1 ABSTENTION – JUDI O'DONOGHUE* due to absence.
- *LISA REAGAN MOVED TO ACCEPT THE AUGUST 12, 2008 MINUTES; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 1 ABSTENTION – JUDI O'DONOGHUE* due to absence.

Public Comment: Open Basketball (Agenda Item #2)

School Secretary, Helen Hall reported that the records for payment were incomplete and no application had been received this year. The games had been an ongoing tradition since the new school was built and had recently been struggling with the substantial increase in fees (from \$400 to \$1,200 per year).

The Oak Bluffs School Committee (OBSC), Administration and the Basketball representatives discussed the issues at some length.

- For security reasons as well as heating/air conditioning costs, the outside doors should not be propped open during building use.
- Although Mondays and Wednesdays were covered by custodians on duty, finding an authorized personnel for Sunday was a problem.
- Dates could be split between two or three authorized persons so long as one of them was present throughout the use each Sunday.
- Applications would be filed for Monday and Wednesday use and a deal was struck for Monday night games.

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- PENDING RECEIPT OF A COMPLETED APPLICATION LISA REAGAN MOVED TO WAIVE THE \$50 PER USE FEE FOR THE GYM AND APPROVE AN ALL YEAR FEE OF \$200 FOR MONDAY NIGHT OPEN BASKETBALL FOR ALL THOSE MONDAY NIGHTS WHEN THE GYM WAS NOT BEING USED FOR OTHER EVENTS; JUDI O'DONAGHUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

- The Basketball representatives thanked the Administration and OBSC for the use of the gym, and the OBSC and Administration expressed their wish that everyone in the community feel welcome to use the facility.

In a related matter, deposit checks that accompanied Building Use Applications should be held in an escrow account and either returned to the user or spent as appropriate so that the account balanced to zero.

• JUDI O'DONOGHUE MOVED TO CREATE A NEW ACCOUNT FOR THE PURPOSE OF HOLDING KEY DEPOSITS IN ESCROW; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

The OBSC noted the extra work done by the front office on managing building use.

Financial Report (Agenda Item #3)

School Lunch Fund (See documents on file.)

The OBSC discussed Town and School accounting practices during the shift in fiscal years (from Fiscal Year 2008 (FY08) to FY09). It was agreed that the fund should start at \$0.00 each July 1st. Ms. Tierney emphasized that her end of the fiscal year reconciliation with the Town of Oak Bluffs was the smoothest of all the Towns on the Island. The actual Lunch Fund deficit for FY08 was \$10,836.80 (see 7/15/08 Minutes p. 1 #3); \$4,292 in FY08 Mass. State reimbursement was not received until early FY09.

Expenditure Report (See documents on file.)

This report showed only expenses and encumbrances since revenue had not been entered yet.

School Choice (See documents on file.)

• Judi O'Donoghue protested the OBS paying for part of a permanent speed monitor on Wing Road (see 1/14/08 Minutes p. 2 #5B & 6/17/08 Minutes p. 1 #3) as the police could easily station an officer at the school entrance instead.

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- The old dumpsters had rotted out so new ones were purchased.
- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$7,362.27 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED (see documents on file); JUDI O'DONOGHUE SECONDED;*
- *MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS*
- *WITH THE EXCEPTION OF APPROVAL OF THE SPEED DISPLAY UNIT WHICH PASSED: 2 AYES, 1 NAY – JUDI O'DONOGHUE, 0 ABSTENTIONS.*
- The current balance in the School Choice Fund was \$428,000 of which \$125,000 had been committed to the FY09 budget.

08-09 Budget Review

In order to avoid last year's complications over the School Choice funds committed to the FY08 budget it was agreed to commit all school choice moneys to a single line item (see 3/18/08 Minutes p. 2).

- *JUDI O'DONOGHUE MOVED TO MAKE A JOURNAL ENTRY IN COORDINATION WITH THE OAK BLUFFS TOWN HALL FOR \$125,000 FROM THE ADMINISTRATIVE SALARY LINE; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- The FY08 Budget ended the year with a \$3,485.08 residual which was returned to the Town.

Student Activity Fund

This account was now strictly regulated by both protocol and policy regarding expenditure, sub accounts, donations for dedicated purposes, as well as OBSC acceptance/approval of all donations and use of undedicated funds (see 1/15/08 Minutes p.3 #C). As the changes were instituted during Prin. Binney's leave of absence, the procedures were clarified.

The OBSC noted the Oak Bluffs Finance Committee letter on the new budget process (see documents on file). Supt. Weiss sent a letter to the FinCom laying out the Superintendent's Shared Programs Office budget timeline and inviting them to each meeting. In addition the his Office was working on a uniform Islandwide budget summary format that would be more accessible to Town FinComs and the public. The OBS FY10 Budget timeline was roughly sketched out:

- September discuss general trends and timeline,
- September/October - School Advisory Council (SAC) discusses School Improvement Plan (SIP), Capital Improvements, etc.

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- October - first draft and personnel list
- November - hash out additions, deletions, programs, etc.
- December - public hearing and vote to approve.

There was a discussion on FinCom issues of budget clarity and/or about their lack of authority over the school budget.

Superintendent's Report (Agenda Item #4)

Milk Lunch Price Increase (See documents on file.)

With the rising price of food there was an Islandwide initiative to raise the price of lunches and milk to be slightly more in line with food costs.

• *JUDI O'DONOGHUE MOVED TO RAISE THE PRICE OF LUNCHES AS RECOMMENDED;*

- *STUDENT LUNCHES TO \$2.25,*

- *ADULT LUNCHES \$3.25.*

- *MILK (INCLUDED IN THE LUNCH) TO 50¢ (\$0.50),*

LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Substitute Salary Increases (See documents on file.)

The Substitute rate was raised to be more in parity with comparable regional districts: certified teachers from \$70 per diem to \$75 and non-certified from \$60 per diem to \$65.

Principal's Report (Agenda Item #6)

Opening of School

Prin. Binney expressed his excitement on his return to the school and the beginning of the year. He and his wife Marcy Klapper spent several months in the region of Brazil that has sent many emigrants to Martha's Vineyard. An adult class in Brazilian Portuguese for staff and the public would be given twice a week starting in September. To continue to build cultural bridges the couple would present a lecture on the trip to the All Island School Committee at their September meeting.

- Personnel were all in place.
- The new sign was well situated and very informative.
- The guidance and social skills rooms were switched.
- Gates were being installed to prevent use of the parking lots as drive throughs.
- Smart boards had arrived and 4 or 5 staff would receive a day's training.

Student Activity Fund – See above p.3.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
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Funding Math Support

There was a discussion on the configuration of the math support among all the grades. Priscilla Sylvia expressed concern about the concentration on the first grade. The total cost of about \$38,780 could be partially covered by Conferences / Workshops and the Rural Education Assistance Program (REAP) grant. There was also the issue of staff increase in the current budget climate. The OBSC asked for a more detailed report at the next meeting.

• *LISA REAGAN MOVED TO TRANSFER \$8,000 FROM THE CONFERENCES AND WORKSHOPS LINE ITEM INTO THE PRINCIPAL'S R&D LINE ITEM IN THE FISCAL YEAR 2009 OAK BLUFFS SCHOOL BUDGET; JUDI O'DONOGUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

In the course of the discussion the OBS excellent mentorship program of many years standing was intensely examined. Issues included any previously discussed changes, mentor requirements for certification, costs, and programs in other schools. Chair Priscilla Sylvia asked for a list of participating staff.

Maintenance: New Hot Water Heater / Oven have both been installed which hopefully would reduce repair costs.

MCAS – Raw Scores

The scores and preliminary Adequate Yearly Progress (AYP) report showed some great signs in math and good scores in general however the school had not met goals and/or had reduced scores with low income and Special Education (SpEd) students. Possible causes and next steps were discussed including the Mass. State required plan to address the situation. State standards were high and would continue to rise.

School Garden Project was a great success and the produce could be used for school lunch.

Enrollment /School Choice Numbers

The current total was 411 (School choice numbers were not yet available). Islandwide English Language Learner numbers had dropped below 100 which was the cut off for Mass. State funding. The OBSC discussed causes for the drop in child care subsidy and free lunch applications which might be fear of paperwork.

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Facility Issues : Capital Improvement Plan – The OBSC continued to ask for a five year plan including goals for the next budget year.

Personnel (Agenda Item #7)

Staff Update /Leaves of Absences/Crossing Guards

- *LISA REAGAN MOVED TO ACCEPT WITH REGRET THE RESIGNATION OF REUBEN FITZGERALD; JUDI O'DONOGHUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *JUDI O'DONOGHUE MOVED TO GRANT KELLEY PECARARO CHILD BEARING AND REARING LEAVE STARTING SEPTEMBER 19, 2008; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *LISA REAGAN MOVED TO GRANT HOLLY THOMAS A LEAVE OF ABSENCE FOR CHILD REARING; JUDI O'DONOGHUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

As the police had not yet responded to the OBS inquiries on crossing guard assessment the OBSC and Administration would write and/or call to request they monitor crossing guard locations and make recommendations.

School Advisory Council (SAC) SIP (Agenda Item #8)

The School Improvement Plan (SIP) would be submitted to Superintendent Weiss shortly.

Old/New Business: VTA Parking (Agenda Item #9)

The Vineyard Transit Authority had been using the school parking lot all summer for a park and ride route without authorization or insurance. A letter would be written setting out parameters:

- no use during the school year,
- proper school authorization,
- proof of liability insurance.

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Adjourn

The meeting adjourned at 6:30 PM.

Documents on file:

- Agenda 8/26/08
- OBS FY 2007-2008 Fund Balances (7/22/08)
 - OBS General Fund Expenditure Report 2007-2008 (8 p.) 8/26/08
 - OBS FY08 School Choice Budget Report 8/26/08
- School Committee Meeting 8/26/08 Cover Sheet
 - Fund Balances 2008-2009 8/19/08
 - OBS General Fund Expenditure Report 2008-2009 (4 p.) 8/19/08
 - Revolving Lunch 2008-2009 8/13/08
 - Revolving Lunch 2007-2008 8/13/07
 - Bruno's Rolloff, Inc. Invoice 7/25/08
 - OBS Request for Reimbursement 7/29/08
 - Medals of America Invoice 6/13/08
 - OBS Request for Reimbursement 8/11/08
 - Cycle Works/Martha's Vineyard Invoice 6/2/08
 - OBS Payroll Approval Form Yearbook Advisor
 - BTU FY'09 Expense by Room (2 p.) 8/19/08
- Information Display Co. Invoice 7/21/08
- Some Possible Changes to the Oak Bluffs Budget Process (6 p.)
- OBS FY09 Budget Analysis 8/26/08
 - OBS Proposed FY09 Budget Draft #5 (5 p.) 8/26/08
- OBSC Meeting 8/13/08
- MVPS Supt. Weiss Memo re: Lunch Price Increase 8/4/08
- Prin. Binney letter re: opening of school (4 p.) 8/22/08

Approved as written 11/18/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, September 16, 2008 4:30 PM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Lisa Reagan,;
Others: Principal's Office – Laury Binney, Gina Patti*;
Superintendent's Office – Jim Weiss, Amy Tierney, Laurie Halt
Dan Seklecki
OB Police - Mike Marchand
Recorder - Marni Lipke *Late arrivals

or early departures

The meeting was called to order at 4:30 PM.

Minutes August 26th (Agenda Item #1)

Due to the usual summer backlog no minutes were available.

Personnel (Agenda Item #7)

Crossing Guards: Mike Marchand

The Oak Bluffs Police Dept. monitored school crossings for seven days gathering data on such things as number of crossings, wait times, sight lines, traffic volume, etc. (see documents on file). The Police presented the data without making any recommendations. In answer to a question from Supt. Jim Weiss Officer Marchand stated the police did not perceive any 'red flags' and that he himself felt safe having his own children walk to school. On Supt. Weiss's recommendation

LISA REAGAN PROPOSED THAT FROM THE PRESENT UNTIL DECEMBER THERE BE A SINGLE CROSSING GUARD AT TRADEWINDS AND BARNES ROADS AND THAT THE SITUATION BE REVIEWED FOR FURTHER ACTION AT THE END OF THAT TIME; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.

• A letter would be sent to parents explaining the action and requesting students at Pheasant Lane to continue down the sidewalk to cross at Trade Winds Rd. Supt. Weiss thanked Officer Marchand for his and the Police's time and information.

Financial Report (Agenda Item #3)

School Lunch Fund (See documents on file.)

Most of last year's delinquent family bills were paid over the summer.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
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Expenditure Report (See documents on file.)

The Report was reviewed and various accounting procedures explained.

School Choice Fund (See documents on file.)

About \$428,000 would be rolled over from Fiscal Year (FY08).

- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$10,156.46 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED (see documents on file); PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Approval of Funding for Remedial Teacher

As previously noted the Title One grant continued to diminish while costs for the remedial reading position increased.

- *LISA REAGAN MOVED TO EARMARK THE NECESSARY AMOUNT OF MONEY CURRENTLY ESTIMATED AT ABOUT \$45,000 OUT OF THE TEACHERS SALARY INCREMENT LINE TO PAY THE REMAINDER OF THE SALARY OF THE TITLE ONE REMEDIAL READING TEACHER ; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Superintendent's Report

(Agenda Item #4)

Opening of School

Supt. Weiss praised the stellar opening and thanked all those who worked hard to make it happen.

Grants Update (See documents on file.)

The current status and history of both Oak Bluffs School (OBS) and Islandwide grants were reviewed at some length including the:

- OBS portion of Title 2 (teacher quality/professional development),
- Kindergarten Grant paying for one OBS paraprofessional,
- Early Literacy for remedial reading applied for by Prin. Binney,
- Rural Education Assistance Program (REAP) for wide educational application,
- 21st Century Community Learning for After School programs, now administered by the YMCA; this was likely to sunset due to different bureaucratic styles of the YMCA and the Mass. Dept. of Elementary and Secondary Education (DESE – formerly the Dept. of Ed.)
- a number of other Islandwide grants particularly for Special Education (SpEd) through the Shared Programs in the Superintendent's Office.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
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- Supt. Weiss singled out the Tower Foundation, a private grantor that was extremely generous to the Martha's Vineyard Public Schools (MVPS).
- There was a brief discussion on a liaison between the MVPS and preschools.
- The OBSC thanked Supt. Weiss for the report.

Requirements for Induction of Mentoring (See documents on file.)

Asst. Supt. Laurie Halt explained the requirements and configuration of mentoring and induction for new teachers including:

- beginning teachers,
- experienced teachers new to the school, or to the MVPS or to Mass. DESE,
- OBS extra work in teacher support which contributed to high staff retention rates,
- correlation with licensure,
- teacher peer meetings and workshops,
- mentor training, release time, and assignment guidelines.

The OBSC discussed and requested information on the specific configuration of OBS mentoring and new staff. Mentor logs were available for review by OBSC members.

- Former Asst. Supt. Marge Harris's work in updating teacher mentoring and licensure had placed the MVPS in good standing.

Policy (Agenda Item #5)

The Dept. of Children and Families (formerly the Dept. of Social Services/Family Services) strongly objected to being included in the Student Lunch Policy (see 4/15/08 Minutes p.3 #5) without notification or consultation and particularly emphasizing the agency as supportive rather than enforcing. IT WAS THE CONSENSUS OF THE OBSC THAT THE LUNCH POLICY BE AMENDED ACCORDINGLY.

Principal's Report (Agenda Item #6)
Opening of School

Prin. Binney also praised the wonderful and seamless opening day. The school grounds looked fabulous thanks to Richard Combra Jr. and the OB Highway Dept.. New staff and the new guidance counselor were welcomed. The School Community Meetings were punctual and a great success.

- A fire drill went well with no citations.
- The School contracted with Allied Waste to put all recyclables in a dumpster without sorting making recycling more convenient for all.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
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Building Use Basketball

Men's Basketball Sundays (requiring an authorized personnel) was still in process (see 8/26/08 Minutes).

- *LISA REAGAN MOVED TO GRANT AN EXCEPTIONAL FEE TO THE WEDNESDAY BASKETBALL OF \$400 PER YEAR; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Funding Math Support

The OBSC discussed the funding and configuration of the Math Support Teachers (see 12/5/06 Minutes p.2). The direct correlation of improvement in MCAS Math scores would be noted for financial justification to the Town.

- In response to Priscilla Sylvia questioning on future funding Prin. Binney stated on the record that if no grant moneys were available the program would be discontinued and that no money was proposed for the program in the FY10 budget. Lisa Reagan thanked Priscilla Sylvia for her fiscal responsibility.

- *LISA REAGAN MOVED TO FUND THE MATH SUPPORT POSITION WITH THE NECESSARY MONEYS FROM:*

- PRINCIPAL'S RESEARCH AND DEVELOPMENT (~ \$18,000) AND,

- REAP GRANT (~ \$14,000);

PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY 2 AYES, 0 NAYS, 0 ABSTENTIONS.

Maintenance:

- A custodian was absent with a long term injury, a substitute was hired and shifts altered to compensate.
- Oak Bluffs Building Inspectors made a thorough tour of the school with Asst. Prin. Gina Patti and requested a detailed scaled map to determine occupancy of each room. Consequently an architect suggested a digital map which could also be used for updating evacuation plans, parent information, etc.
- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF ABOUT \$1,500 FROM THE SCHOOL CHOICE FUND FOR DIGITAL MAPPING OF THE OAK BLUFFS SCHOOL; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

MCAS: Students in Need Chart / AYP letter

The detailed study of MCAS failing scores showed a preponderance of SpEd or English Language Learner (ELL) students with issues of frequent absence or absence for testing, or changed in Mass. State restrictions on alternative testing.

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The OBSC discussed comparative state and national scores (Mass. has one of the highest standards in the U.S.) A letter to parents brought no responses (see documents on file).

Special Ed: Hiring a Paraprofessional for Residential Placement

An Oak Bluffs student was accepted into the Mass. Hospital School in Canton. Although there was no residential tuition the move involved two costs:

- a one-on-one paraprofessional was required (as had been in place at the OBS) to accompany the student – which would mean residing in Canton five days a week ,
- student travel costs to and from the Hospital School possibly weekly – to be covered by the Shared Programs Office.
- *LISA REAGAN MOVED PERMISSION FOR STUDENT SUPPORT DIRECTOR DAN SEKLECKI TO POST AND HIRE A PARAPROFESSIONAL POSITION TO ATTEND A STUDENT AT THE MASSACHUSETTS HOSPITAL SCHOOL ; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Enrollment / School Choice Numbers was holding steady at 411.

Facility Issues: Capital Improvement Plan

Estimates were being solicited on painting the exterior trim.

Personnel (Agenda Item #7)

Staffing Update/Leaves of Absences/

Kelly Pecararo was on maternity leave.

- *LISA REAGAN MOVED TO GRANT LIZ FORNS A LEAVE OF ABSENCE FROM HER PARAPROFESSIONAL POSITON TO BE A LONG TERM SUBSTITUTE; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *LISA REAGAN MOVED TO ACCEPT WITH REGRET THE RETIREMENT OF BETSEY GATELY; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

SAC: SIP: Include AYP status (Agenda Item #8)

The School Advisory Council (SAC) has not yet met. The Parent Teacher Organization (PTO) would meet tomorrow.

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Parent Groups (PTO) First Meeting Sept. 17th (Agenda Item #11)

The Parent Teacher Organization (PTO) would meet tomorrow.

New/Old Business (Agenda Item #8)

Lisa Reagan noted a number of great reviews from children and thanked Prin. Binney and staff.

The next meeting of the OBSC was scheduled for Tuesday, October 21, 2008 at 8:30AM.

Adjourn

Meeting adjourned at 6:35PM.

Documents on file:

Agenda 9/17/08
OBS Crossing Guard Survey
School Committee Meeting 9/16/08 Cover Sheet
Fund Balances 2008-2009 9/11/08
Fund Balances 2007-2008 9/8/08
OBS General Fund Expenditure Report (8 p.) 9/11/08
Revolving Lunch 2008-2009 9/11/08
Revolving Lunch 2007-2008 8/13/07
Alexander & Dyke Invoice 9/3/08
BTU Control Invoice 9/7/08
Perry Electric Invoice 8/23/08
School Choice Expenses 2008-2009 8/27/08
FY'09 BTU Expense by Room 9/11/08
YTD Sub Expenses 2008-2009 9/11/08
Rusty's Inc. Invoice 9/9/08
Alexander & Dyke Invoice 9/9/08
Alexander & Dyke Replacement Invoice 9/3/08
Central Restaurant Products Invoice 9/16/08
Parker Carpets Invoice 8/27/08
Perry Electric Invoice 9/10/08
Prin. Binney email re: Miscalculation 9/9/08
Mass. DESE Regulations for Educator Licensure and Preparation Program
Approval 9/16/08
MVPS State, Federal & Other Grant Applications FY 2009
Supt. Weiss letter re: Improvement in E/LA 9/4/08
Prin. Binney letter of thanks to Richard Combra

Approved as written 11/18/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, October 21, 2008 8:30 AM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Lisa Reagan,;
Others: Principal's Office – Laury Binney, Gina Patti;
Superintendent's Office – Jim Weiss, Amy Tierney,
Laurie Halt, Dan Seklecki
NAACP – Carrie Tankard
Recorder - Marni Lipke

*Late arrivals
or early departures

The meeting was called to order at 8:34 AM.

Minutes: September 16, 2008 approved (Agenda Item #1)
*PRISCILLA SYLVIA MOVED TO ACCEPT THE SEPTEMBER 16, 2008 MINUTES; LISA REAGAN
SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Public Comment (Agenda Item #2)

The Oak Bluffs School Committee (OBSC) discussed the building use application of the National Association for the Advancement of Colored People (NAACP) for their Christmas Bazaar. Concern had been expressed over the authorized personnel and the state of the building after the previous NAACP event Juneteenth, Carrie Tankard emphasized that this was a different event: the cafeteria was not used, it was covered by two authorized personnel, two hours of custodians had been paid for just in case they were needed, and the event and the NAACP had a good track record. She would convey the OBS concerns to the NAACP President. There was a brief discussion on the time the OBSC and OBS spent on building use.

Financial Report (Agenda Item #3)

School Lunch Fund (See documents on file.)

Due to up front payments the September balance was well in the black.

Expenditure Report (See documents on file.)

A number of accounting procedures were explained to clarify certain line items. The Special Education (SpEd) Summer School which had evolved into an Islandwide Shared Services Program had never been properly budgeted and was in deficit again this year. The Program was enhanced with high school students serving as buddies to earn community service credits.

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School Choice Fund (See documents on file.)

The OBSC asked the Parent Teacher Organization to present their complete plans for the cafeteria before any further expenses were requested.

- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$4,118.00 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED (see documents on file); PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$599 FROM THE SCHOOL CHOICE FUND TO PAY FOR THE EXPLORE LEARNING WEBSITE; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *LISA REAGAN MOVED TO RESCIND THE PREVIOUS AUTHORIZATION ON THE EXPLORE LEARNING WEBSITE; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$5,500 FROM THE SCHOOL CHOICE FUND TO PAY THE VINEYARD PLAYHOUSE INVOICE; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*
- It was noted that the Playhouse was very responsive to school needs and the shift of the play to December with integration into the curriculum was turning out to be a good way to focus the first semester.

FinCom Mtg. – Level funding report

The Superintendent's office, OBS and Martha's Vineyard Regional High School (MVRHS) administrators met with the OB FinCom and were presented with a rough draft of the projected Town budget for Fiscal Year 2010 (FY10) (see documents on file). The FinCom expressed concern over loss of income, fuel prices, insurance increases, and the financial crisis. If all departments submitted flat funded (0%) budgets the Town would only have about \$200,000 to spare. The meeting had ended with a consensus for a need to work together and talk.

- Supt. Weiss confirmed that the mood all over the Island was that this would be a very difficult budget year.
- With contractual obligations and the Supt. Shared Services Office budget the FY10 budget was already up 5.7% (~\$350,000). In addition, due to population shifts, the Oak Bluffs MVRHS assessment would rise.
- The OBSC directed Prin. Binney to develop a budget that would demonstrate what was really necessary and then prioritize it to present a 0% raise.

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- Steps should be taken to keep up staff morale.
- Overrides were discussed in terms of last year's school override (no word on the regularization of the vote), and the assurance that this year's override could be town-wide, and whether such an override might pass or fail.

Superintendent's Report (Agenda Item #4)

Combined Enrollment Report (See documents on file.)

OBS enrollment was fairly stable although kindergarten enrollment continued to grow. Oak Bluffs Charter School enrollment had dropped to 29 (from 33). Oak Bluffs MVRHS student numbers dropped but as other towns' enrollment dropped more steeply Oak Bluffs' assessment would rise.

Internet Safety

In a repeat of last year's highly successful program the MV Times and Comcast were sponsoring another Internet Safety presentation for MV Public School (MVPS) Middle School students on Wednesday, November 15th with a presentation for parents in the evening.

A Memorandum of Understanding was being negotiated to share information between the District Attorney's office, police agencies and schools. For example if a family member were arrested for drug possession the school principal and guidance (only) would be notified so that the children could be monitored. The OBSC discussed confidentiality, and beneficial not punitive intentions.

At the conclusion of a three year cycle and as required, the OBSC took responsibility for and acknowledged the SpEd guidelines and regulations including: evaluation, assessment and individualized assessment, parent involvement, amendments to Mass. General Law and individual education plans. If requested the OBS would be legally obligated to provide SpEd services for any OB student attending a private school but not a charter school or home schooled.

• LISA REAGAN MOVED TO APPROVE AND AUTHORIZE THE CHAIR TO SIGN THE SPECIAL EDUCATION PROGRAM PLAN STATEMENT; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.

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Policy (Agenda Item #5)
Lunch Policy Revision

The policy had been amended to delete the social services notification.

- *LISA REAGAN MOVED TO APPROVE FIRST READING OF AMENDED STUDENT LUNCH PROGRAM DEBT COLLECTION POLICY; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Principal's Report (Agenda Item #6)

This was a busy month with 5th grade tests, parent teacher conferences, etc.

Building Use: NAACP / Authorized Personnel (see above #2)

Maintenance: Custodial / Energy Star Award

A long term illness had reduced the custodial staff by one, stressing the team and demonstrating the necessity of having five on staff.

- The OBS received a plaque as an Energy Star School.

MCAS: Grade Level Dissemination / AYP Status

Prin. Binney commended Asst. Supt. Laurie Halt's fabulous work which produced a spreadsheet on MCAS data. It allowed the staff to tease out where individual SpEd students needed work, curriculum issues, what might be poorly formulated MCAS questions, or simple vocabulary issues. The final analysis would be done by November 10th.

- English/Language Arts (E/LA) scores showed some SpEd or low income students continuing flat (no improvement, no decline). Action plans would be developed and implemented for each student – a heavy burden when looking at a \$350,000 budget cut.
- Supt. Weiss reviewed the sanctions that would be imposed if the school continued to fall short of its AYP goals, further noting that the standards bar would be raised significantly next year.

The OBSC was invited to attend any of the four films being shown tomorrow, October 22nd for the Professional Development half day when the new Professional Growth Program would be rolled out.

Special Ed:

Students and Discipline

The Administration spoke about four students currently presenting severe special needs and/or behavioral issues that were consuming heavy time and attention from the Administration, guidance and staff.

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Enrollment / School Choice Numbers

The Enrollment had risen to 410 with 47 School Choice students.

Facility Issues: Folding Door in Cafeteria / Maps

- The cafeteria folding doors need to be repaired and steps would be taken to find the door manufacturers.
- The library balcony and railing were closed to the public and posted as unsafe due to a rotten railing and drainage issues. The librarian agreed to monitor the situation and an evaluation would be conducted.
- The library roof and flying horse weather vane were still concerns and there was a ~\$9-10,000 residual in the roof fund from previous years.
- The building inspector was impressed with digitalized maps of the OBS and every teacher received a copy. Maps were now posted both inside and outside the school with bus and transportation maps in both English and Portuguese.

School Play 11/14,15,16 "Sound of Music"

Other school events were:

- 8th grade Auction – Saturday, October 25th at 6:00PM.
- Annual PTO UNICEF Halloween and pot luck – Sunday, October 26th,
- Annual ELL pot luck – Monday, October 20th was well attended and a great job by ELL director Debbie Hart.
- Parent Teacher Organization (PTO) tonight Tuesday, October 21st at 7:00PM where Prin. Binney will show a short movie about his adventure in Brazil.
- Portuguese adult learning classes were doing well - Mondays and Thursdays 3:00-4:00PM through December.

The Mid Continent Regional Educational Lab (MCREL) report was published (see documents on file and 2/20/07 Minutes p. 2 #4), a nice testimonial to OBS achievement in addressing student needs in math.

An overview of staff mentoring showed the number of mentors and 'mentees' the goal being to retain staff and consequently reduce mentoring costs.

Personnel

(Agenda Item #7)

Staff Update /Leaves of Absences

Maggie Greeley

- *LISA REAGAN MOVED TO ACCEPT MAGGIE GREELEY'S RESIGNATION EFFECTIVE IMMEDIATELY; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS*

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
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Lenny Schoenfeld

- *LISA REAGAN MOVED TO ACCEPT LENNY SCHOENFOLD'S RETIREMENT AT THE END OF THE SCHOOL YEAR WITH REGRET; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Other possible retirements and/or resignations were reviewed briefly.

School Advisory Council (SAC) SIP – Final Copy (Agenda Item #8)

Supt. Weiss approved the final version of the School Improvement Plan (SIP) with an added fourth objective to identify and improve the education for economically disadvantaged, ELL and special needs students. This would satisfy one of the requirement for AYP acceptance.

- *LISA REAGAN MOVED TO ACCEPT THE AMENDED SCHOOL IMPROVEMENT PLAN; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS*

Old /New Business: Bicycle Training (Agenda Item #9)

A number of OBSC member and staff observations showed a need for bike training for students. A request would be sent to the police and a notice put in the Carousel. Free helmets were available (the law mandated that all minors wear helmets).

The OBSC again requested a five year capital plan for facility maintenance.

Parent Groups (PTO) (Agenda Item #11)

October Meeting: Laury's Brazil Presentation (see above p. 5)

Correspondence (Agenda Item #10)

A letter was sent thanking Richie Combra for the maintenance work on the school grounds.

The next OBSC meeting will be 8:30AM November 18, 2008 at the OBS Conference Room.

The next AISC meeting will be 7:00PM October 29, 2008 at the MVRHS Cafeteria.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
October 21, 2008

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Adjourn

The meeting adjourned at 10:40AM

Documents on file:

- Agenda 10/21/08
- School Committee Meeting 10/21/08 Cover Sheet
 - Fund Balances 2008-2009 10/9/08
 - OBS General Fund Expenditure Report (8 p.) 10/17/08
 - Revolving Lunch 2008-2009 10/9/08
 - Revolving Lunch 2007-2008 8/13/08
 - (*tally slip*)
 - Crossland Landscape Inc. Invoice 9/23/08
 - Alexander & Dyke Invoice 9/29/08
 - BTU Control Invoice 10/12/08
 - Perry Electric Invoice 10/1/08
 - School Choice Expenses 2008-2009 9/24/08
 - FY'09 BTU Expenses By Room 10/17/08
 - YTD Sub Expenses 2008-2009 10/16/08
 - Alexander & Dyke Invoice 10/15/08
 - Revolving Lunch 2008-2009 10/20/08
- W.E. Adams Painting and Restoration Invoice 10/20/08
- Town of Oak Bluffs Estimated Budget for FY 2010 10/16/08
- October 1, 2008 Enrollment Census MVPS K-12 (11 p. including title p.) 10/9/08
- Student Lunch Program Debt Collection Policy 10/17/08
- Math Education Practices for Students with Disabilities and other Struggling Learners p. 84-93

Approved as written 11/18/08.