

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, January 15, 2008 4:00 PM
Oak Bluffs School Conference Room

Present: Chair - Judi O'Donoghue, Lisa Reagan, Priscilla Sylvia;
Others: Principal's Office - Carlin Hart, Gina Patti;
Superintendent's Office – Jim Weiss, Amy Tierney, Laurie Halt
Recorder - Marni Lipke *Late arrivals

or early departures

The meeting was called to order.

Next meeting: 4:00PM February 19, 2008

Minutes: 12/18/07 Minutes read and approved (Agenda Item #1)
*PRISCILLA SYLVIA MOVED TO ACCEPT THE DECEMBER 18, 2007 MINUTES AS WRITTEN;
LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Financial Report (Agenda Item #2)

A. School Lunch Fund

To everyone's delight the Fund showed a \$6,500 residual with participation up. Some students and teachers owed substantial money and measures were being considered. The menus sounded delicious and the staff was commended.

B. Expenditure Report (See documents on file.)

The report was reviewed.

- The lines dedicated to the School Choice Fund should be carefully monitored so as not to exceed the voted \$124,000 for Fiscal Year 2008 (FY08).
- An extended leave had raised the Substitute Line. Substitutes were hard to find.

C. School Choice

- A duplicated bill for the safe (see 12/18/07 Minutes p.1 #2) would be clarified.
- The Imp program was commended and the Oak Bluffs School Committee (OBSC) wished to continue it.
- Another large BTU total generated a request to track problems by room.
- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$3,446.83 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED (see documents on file); PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *LISA REAGAN MOVED TO AUTHORIZE THE PAYMENT OF THE IMP INVOICE OF \$2,000 FROM SCHOOL CHOICE FUNDS PENDING RESEARCH ON HOW AND FROM WHERE THEY WERE PREVIOUSLY PAID; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY; 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

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Superintendent's Report

(Agenda Item #3)

A. Revote Budget

The FY09 Budget was presented as voted (see 12/18/07 Minutes p. 1 and documents on file). However, due to some philosophical objections on the part of the regional school districts the Facilities Manager proposal had been removed dropping the OBS FY09 Budget by \$24,093.81 (which translated to a 6.78% overall rise over FY08)

- *PRISCILLA SYLVIA MOVED TO RECONSIDER THE VOTE TO APPROVE THE OAK BLUFFS SCHOOL DISTRICT FISCAL YEAR 2009 BUDGET; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *PRISCILLA SYLVIA MOVED TO RESCIND THE VOTE TO APPROVE THE OAK BLUFFS SCHOOL DISTRICT FISCAL YEAR 2009 BUDGET; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *PRISCILLA SYLVIA MOVED TO APPROVE THE OAK BLUFFS SCHOOL DISTRICT FISCAL YEAR 2009 BUDGET BOTTOM LINE AT \$5,891,984.54; LISA REGAN SECONDED; MOTION PASSED: 2 AYES, 1 NAY, 0 ABSTENTIONS.* Judi O'Donoghue strongly supported the Facilities Manager position as did Priscilla Sylvia and Lisa Reagan who had voted aye so as to be able to submit the FY09 budget.

Principal's Report

(Agenda Item #5)

A. Enrollment was holding steady at **410**.

B. Chief Blake Update

A Police count of numbers of students at each of the school crossings confirmed the priority of the front entrance on Barnes Rd. especially for traffic direction. Chief Blake agreed to train the crossing guards and also suggested posting safe speed signs. A suggested stipend instead of an hourly wage was discarded because of payroll protocol and substitute problems. Revisions to the system would be developed in consultation with Chief Blake. **IT WAS THE CONSENSUS OF THE OBSC THAT THE BARNES ROAD/FRONT OF SCHOOL CROSSING GUARD POSITION BE COMPENSATED AT A HIGHER RATE THAN THE OTHER CROSSINGS.**

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C. Ski-Trip Request

Under the new student activity account protocol Judy Kitchin had proposed expenses for the ski trip be released by contract (see documents on file); both Oak Bluffs Town Finance Director Paul Manzi and Accountant Karen Gomez approved the procedure. As many receipts as possible would be returned however some incidentals such as tipping could not be documented. The OBSC requested a policy be drafted for vote and approval.

• *PRISCILLA SYLVIA MOVED TO AUTHORIZE THE CONTRACT FOR THE SKI TRIP STUDENT ACTIVITY EXPENDITURE; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY; 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

E. Leah Dorr

Leah Dorr presented the Explore Learning website to the All Island Curriculum Committee (AICC). The short time frame did not allow purchase consolidation on this project but it was an excellent pilot demonstration. The OBSC commended Ms. Dorr for the mural outside her door.

F. Key Security

• To improve building security all outstanding keys would be canceled and a Knox Box installed.

PRISCILLA SYLVIA MOVED TO AUTHORIZE THE CHANGING OF LOCKS ON THE EXTERIOR FRONT AND COMMUNITY ROOM DOORS; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY; 3 AYES, 0 NAYS, 0 ABSTENTIONS.

• Fire Chief Peter Forends gave permission for storage closets on stage as long as all doors could open to 90°. They could be built during the February break..

G. Parent Letter would be written (see 12/18/07 Minutes p.4).

D. Thad Harshbarger

In response to an information request from the Oak Bluffs Finance Committee school statistics were presented in various forms. The OBSC discussed and refined the presentation charts (see documents on file).

• The scheduled FinCom budget reviews were:

- January 17th – Superintendent's Shared Programs budget

- January 24th – Oak Bluffs School

- January 31st – High School.

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Personnel (Agenda Item #7)

A. Beth Glynn Request - LOA

PRISCILLA SYLVIA MOVED TO EXTEND BETH GLYNN'S LEAVE OF ABSENCE TO A SECOND YEAR; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY; 3 AYES, 0 NAYS, 0 ABSTENTIONS.

- Sandra Dawley would be returning as planned.

School Advisory Council (SAC) (Agenda Item #8)

Revisited Timelines. Will Send Out a "wish list" to staff in accordance with Chair Judi O'Donoghue's request (see 12/18/07 Minutes p. 2).

- In an effort to collaborate with other districts and to incorporate the All Island goals the SAC **got School Improvement Plans (SIP's) from other Schools.**
- The OBSC requested the OB SIP be posted on the School website.
- They also suggested that staff put homework assignments online.

Parent Groups (PTO) (Agenda Item #11)

Cafeteria Plan

A Parent Teacher Organization (PTO) sponsored committee had developed a plan to refurbish the cafeteria for \$15,000 (all PTO money), including: round tables, new paint, sound proofing, and movable partitions. A model would be on display and a sound engineer would be consulted. As these were fundamental change to the cafeteria configuration the final plan would need OBSC approval.

Executive Session (Agenda Item #12)

PRISCILLA SYLVIA MOVED TO ENTER EXECUTIVE SESSION AT 5:28PM NOT TO RETURN TO REGULAR SESSION UNDER MASS. GENERAL LAW CH. 39 SECTION 23B #5 FOR THE PURPOSE OF DISCUSSING THE FILING OF CRIMINAL CHARGES AND TO INVITE SUPERINTENDENT JIM WEISS, ASSISTANT SUPERINTENDENT LAURIE HALT, BUSINESS AFFAIRS AMY TIERNEY, PRINCIPAL CARLIN HART, ASSISTANT PRINCIPAL GINA PATTI AND RECORDER MARNI LIPKE TO BE PRESENT; LISA REAGAN SECONDED; JUDI O'DONOGHUE AYE, PRISCILLA SYLVIA AYE, LISA REAGAN AYE.

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Adjourn

PRISCILLA SYLVIA MOVED TO ADJOURN AT 5:39PM; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY; JUDI O'DONOGHUE AYE, PRISCILLA SYLVIA AYE, LISA REAGAN AYE.

Documents on file:

Agenda 1/15/08

OBS FY09 Budget Analysis (1/15/08)

 OBS Proposed FY09 Budget Draft #5 (5 p.) 1/15/08

OBS General Fund Expenditure Report (8 p.) 1/15/08

Budgeted Expenses to come from School Choice FY08

School Committee Meeting 1/15/08 Cover Sheet

 Fund Balances 2007-2008 0/10/08

 Revolving Lunch 2007-2008 1/10/08

 Revolving Lunch 2006-2007 8/8/07

 School Choice Expenses 2007-2008 (2 p.) 1/7/08

 YTD Sub Expenses 2007-2008 1/7/08

 BTU Control Invoice 12/19/07

 BTU Control Invoice 12/16/07

 BTU Control Invoice 12/16/07

 daRosa Invoice 12/13/07

 Charles Danielson invoice – Carpentry 1/4/08

 Hinckley & Sons invoice – 12/29/07

 Hinckley & Sons invoice – 12/29/07

 Hinckley & Sons invoice – 1/2/08

 Falmouth Glass and Mirror Invoice – 12/17/07

 Troubled Shores, Inc. Invoice – 1/9/08

OBS *contract* re: 7th Grade annual ski trip 1/15/08

4 OBS *statistical chart drafts*

Approved as amended 2/20/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Wednesday, February 20, 2008 11:00 AM
Oak Bluffs School

Present: Chair - Judi O'Donoghue, Lisa Reagan, Priscilla Sylvia;
Others: Principal's Office - Carlin Hart, Gina Patti;
Superintendent's Office – Jim Weiss, Amy Tierney, Laurie Halt
Recorder - Marni Lipke *Late arrivals

or early

departures

The meeting was called to order at 11:05AM.

- Next meeting: 4:00PM March 18, 2008

Minutes: January Minutes read and approved (Agenda Item #1)
PRISCILLA SYLVIA MOVED TO ACCEPT THE JANUARY 15, 2008 MINUTES AS AMENDED;
LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Financial Report (Agenda Item #3)

A. School Lunch Fund

The Fund was again in deficit due to three payroll payouts and high December food costs. The report would be carefully checked for typos.

- Prin. Carlin Hart praised Helen Hall for streamlining and computerizing the lunch program statements and payment letters.
- Two families had signed up for free and reduced lunches.
- A Mass. State six year comprehensive lunch program audit was scheduled for April 2008.
- A notice of the large meat recall was sent to all Island schools.

B. Expenditure Report (See documents on file.)

The report was reviewed.

- The Circuit Breaker Fund could only retain one year's money – in this case 2007 funds. Consequently it should be spent down each year – a future residential placement could be paid three months in advance out of this fund.
- The Ch. 1 (also known as Title One) line item was always in deficit as it was funded by reimbursement.

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- A Student Activities Account was created with transfers from the previous Principal's Discretionary fund (see 8/21/07 Exec. Sess. Minutes). However, such accounts only allowed moneys raised by students so a new account was required.
 - Such funds also had a maximum allowable balance.
- In addition the Petty Cash Fund should be revived and funds authorized by the Town. The Administration requested it be able to cover cash field trip expenses.
 - *PRISCILLA SYLVIA MOVED TO RE-ESTABLISH A PETTY CASH ACCOUNT OF NO MORE THAN \$1,000; LISA REGAN SECONDED; MOTION PASSED UNANIMOUSLY; 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- It was noted that the usual *Shenandoah* trip was so over enrolled that the *Alabama* had also been booked—including two student scholarships one by the Parent Teacher Organization (PTO) and one by Prin. Hart.
 - *LISA REGAN MOVED TO SET UP A SCHOLARSHIP/DONATION FUND TO BE USED AT THE DISCRETION OF THE PRINCIPAL SOLELY FOR THE BENEFIT OF THE STUDENTS; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY; 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- There was a discussion on how to fund these two new accounts.
- The Oak Bluffs School Committee (OBSC) requested that the town apply a \$147.22 Cape Light Compact check for energy savings to the school electricity line.

C. School Choice

- Earlier it was reported that the first school choice payment (\$94,105) was received at the end of December 2007 with two more expected in March and June 2008.
- The duplicate bill for the Safe was paid once at the amount of the first invoice.
- As requested the BTU bills were being tracked by room.
- *PRISCILLA SYLVIA MOVED TO AUTHORIZE THE WITHDRAWAL OF \$2,782.79 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED (see documents on file); LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY; 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Superintendent's Report

(Agenda Item #4)

A. Student Activity Fund Policy (See documents on file.)

Supt. Weiss distributed the MV Regional High School (MVRHS) and the Edgartown School Student Activity policies for comparison. He would draft a broad policy for first reading at the March meeting. The accompanying more detailed Student Activity Fund procedures would be worked out with Town and School administrators.

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- Prin. Hart suggested that School Accountant Judy Kitchin present a report to the OBSC.
- Supt. Weiss believed that budget shortfalls in a number of towns and political attitudes showed the Island schools were entering a time of potential financial difficulties. There was a brief report on Oak Bluffs Board of Selectmen meeting on the Fiscal Year 2009 budget shortfall.
- In addition the General Accounting Standards Board (GASB) 45 – regulation on unfunded retiree health insurance costs was likely to add to costs and generate an Islandwide fund assessed to various Island municipalities.

School Advisory Council (SAC) (Agenda Item #8)

March

A joint All Island SAC/All Island School Committee refresher training and strategic planning meeting was being planned with Glenn Koocher of the Mass. Assoc. of School Committees (MASC)

Principal's Report (Agenda Item #6)

A. Enrollment – 407.

C. Leo Frame – Brothers to Men

Two MVRHSC students would be setting up a mentoring program with OBS students (with Guidance Counselor Bill Jones) as part of their Senior Projects.

B. Lock Down Drill Feedback

The first staff-only lock down drill went well on Friday February 15th. The Administration and the OBSC discussed feedback and procedures particularly intercom alternatives.

F. Waking Beauty the school play went well. Other events are listed below.

G. Kdg./1st Gr. Concert 3/13 6PM

H. 2nd/3rd Gr. Concert 3/20 6PM

I. Talent Show 4/11

J. Room Usage \$

D. 20 mile race \$\$ Helen Hall asked if the Building Use fee was the same for one hour of use and one day of use. IT WAS THE CONSENSUS OF THE OBSC THAT THE FEE WAS MINIMAL AND THAT IT WAS THE COST OF A SCHOOL CUSTODIAN THAT WAS TIED TO TIME LENGTH.

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- Due to accountability and liability issues all custodians must be paid. Any custodian wishing to donate their time could then donate the pay-check back to the appropriate organization.
- The OBSC asked Secretary Helen Hall to check all building use insurance policies to ensure that the school was included as an insured party.

Personnel (Agenda Item #7)

Staff were informed of the planned shift in assignments at their meetings this week (see 12/11/07 Minutes p. 1-2). Both relevant one-year-only contract staff would receive notification their contracts would not be renewed and the remaining position would be advertised as required.

A. Missy Smith

At least six staff (including administrative staff) had notified the school of their intentions to return including Missy Smith. Sky Sonnenborg was required to notify the School of her intentions by mid-March.

Executive Session (Agenda Item #12)

PRISCILLA SYLVIA MOVED TO ENTER EXECUTIVE SESSION AT 12:36AM NOT TO RETURN TO REGULAR SESSION UNDER MASS. GENERAL LAW CH. 39 SECTION 23B #5 FOR THE PURPOSE OF DISCUSSING THE FILING OF CRIMINAL CHARGES AND TO INVITE SUPERINTENDENT JIM WEISS, ASSISTANT SUPERINTENDENT LAURIE HALT, BUSINESS AFFAIRS AMY TIERNEY, PRINCIPAL CARLIN HART, ASSISTANT PRINCIPAL GINA PATTI AND RECORDER MARNI LIPKE TO BE PRESENT; LISA REAGAN SECONDED; JUDI O'DONOGHUE AYE, PRISCILLA SYLVIA AYE, LISA REAGAN AYE.

Adjourn

PRISCILLA SYLVIA MOVED TO ADJOURN AT 12:39AM; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY; JUDI O'DONOGHUE AYE, PRISCILLA SYLVIA AYE, LISA REAGAN AYE.

continued

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Documents on file:

Agenda 2/20/08

OBS Fund Balance report 2007-2008 2/20/08

OBS General Fund Expenditure Fiscal year 2007-2008 (8 p.) 2/20/08

School Committee Meeting 2/20/08 Cover Sheet

OBS Fund Balances 2007-2008 2/13/08

OBS General Fund Expenditure Fiscal year 2007-2008 (8 p.) 2/13/08

OBS FY08 School Choice Budget Report 2/13/08

Revolving Lunch 2007-2008 2/13/08

Revolving Lunch 2006-2007 8/8/07

Alexander & Dyke HVAC Invoice 1/25/08

Alpha Locksmith Invoice 1/17/08

BTU Control Invoice 1/12/08

BTU Control Invoice 1/16/08

BTU Control Invoice 1/27/08

BTU Control Invoice 2/2/08

Buzz Blankenship Invoice 2/14/08

School Choice Expenses 2007-2008 (2 p.) 1/30/08

YTD Sub Expenses 2007-2008 2/13/08

Athletics Procedures (*MVRHS Financial Manual excerpt re: Student Activity*

Accounts (3 p.)

Student Activity Accounts 12/19/07

Approved as written 3/18/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, March 18, 2008 4:00 PM
Oak Bluffs School Conference Room

Present: Chair - Judi O'Donoghue, Lisa Reagan, Priscilla Sylvia;
Others: Principal's Office - Carlin Hart,
Superintendent's Office –Laurie Halt
Recorder - Marni Lipke *Late arrivals

or early departures

The meeting was called to order at 4:05 PM.

Minutes: February minutes read and approved (Agenda Item #1)

PRISCILLA SYLVIA MOVED TO ACCEPT THE FEBRUARY 20, 2008 MINUTES; JUDI O'DONOGHUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Financial Report (Agenda Item #2)

School Lunch Fund – Participation #'s Error

Average participation numbers had been corrected downward and the State auditors will be so informed. None-the-less the Oak Bluffs School Committee (OBSC) noted with satisfaction that the Fund was still in the black.

- The school was preparing for the Mass. Dept. of Education (DOE) lunch audit. Protocols for serving breakfast, brown bag lunches, and a payment collection policy all had to be updated—often requiring extra lunch staff work.

Expenditure Report

There was a question regarding a deficit in the computer line.

School Choice Fund

The portion of the Fiscal Year 2008 (FY08) Budget being taken from the School Choice Fund was going well (see 12/5/06 Minutes p. 2-3). The OBSC discussed a request to shift expenditure from one School Choice designated line item to another versus utilizing the money for that line item from the General Fund.

- *PRISCILLA SYLVIA MOVED TO AUTHORIZE THE WITHDRAWAL OF \$1,645.87 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED (see documents on file); LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

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- *PRISCILLA SYLVIA MOVED THAT THE \$125,000 SCHOOL CHOICE FUNDS DEDICATED TO THE FY09 OAK BLUFFS SCHOOL BUDGET BE TAKEN FROM THE PRINCIPAL'S OFFICE LINE ITEM; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- The OBSC discussed staff requests from the School Choice fund:
 - \$652.05 for round tables for a First Grade classroom –checking there were no equivalent surplus tables,
 - \$1050 for coat Racks for costumes – exploring back stage storage and fire safety,
 - \$500 to reduce field trip tuition for the Fifth Grade field trip to Boston for the Duck Historical Tour (see documents on file) as the best of the requests,
 - \$250 for materials for a writing center with donated labor,
 - \$200.57 for custodian pay for a building use party that was disputed. There was a brief review of the building use fund and financial procedures. Prin. Carlin Hart reported that a building use deposit had been retained because the users had left the cafeteria in an unacceptable condition.
- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$2,652.62 FROM THE SCHOOL CHOICE FUND TO PAY FOR THE REQUESTS AS SUBMITTED (see above) PARTICULARLY THE FIFTH GRADE TEAM WHICH WAS THE BEST OF THE REQUESTS; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- Later in the meeting it was noted that there were still funds in the Field Trip line of the General Fund:
- *LISA REAGAN MOVED TO AMEND THE PREVIOUS MOTION TO \$2,152.62 (WITH 5TH GRADE TRIP REQUEST TO BE TAKEN FROM THE OFF ISLAND FIELD TRIP LINE IN THE GENERAL FUND BUDGET); PRISCILLA AGREED TO THE AMENDMENT; AMENDED MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Superintendent's Report

(Agenda Item #3)

Policy

(Agenda Item #4)

LISA REAGAN MOVED THE FIRST READING OF THE STUDENT ACTIVITY ACCOUNTS POLICY; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

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Principal's Report (Agenda Item #5)

A. Enrollment - 405 and rising.

B. 7th Grade Ski-Trip had great weather and no injuries. Many students did not go for reasons ranging from academic, to family, to impending sports games.

C. Guidance Ad: was being considered in terms of whether the position should be filled (in light of the impending budget override) and how widely to advertise. Chair Judi O'Donoghue recommended it be posted nationally on Education Week.

D. March 12, PD Day – Staff attended workshops on Structured English Immersion, the math survey, the Responsive Classroom, Response to Intervention, bullying, etc.

E. Schools Attuned – A two day workshop was attended by about 15-16 staff from across the Island. It was agreed that this Committee (including staff from other districts) continue to meet and be active in the coming year.

F. MCAS Parent Night 3/10 - was not well attended.

Personnel (Agenda Item #6)

Stacey Morris-Porterfield, Gina Patti, Kathy Flynn had all notified the Administration that they were coming back next year – as had Prin. Laurie Binney, although nothing had been heard from Erin Pacheco.

• *PRISCILLA SYLVIA MOVED TO APPROVE MATERNITY LEAVE FOR HOLLY THOMAS; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS*

School Advisory Council (SAC) (Agenda Item #7)

March 20 4:30PM discuss Town Meeting

The OBSC discussed the proposed OBS budget override of \$236,119 at some length.

- \$113,000 could be saved by cutting five positions: 2nd - 5th grade Spanish, two paraprofessionals, and a custodian.
- All release times, substitute provision, Middle School teaching of 5th and 6th grade math, things that contributed to making the OBS a rewarding and special place to work might have to be cut.

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- Grants were being reduced including the Rural Education Achievement Program (REAP) Grant and Title One.
- Class size projections were reviewed.
- The politics of an override were debated:
 - the difficulty of passing the previous override, phone trees, transportation, vote counts, etc.;
 - what would people likely vote for, versus what would be least painful to cut;
 - override, SAC meeting, Annual Town Meeting, and Reduction In Force (RIF) notification timelines and urgency;
 - SAC, PTO and OBSC jurisdiction in recommending and making the necessary cuts as well as joint meeting schedules;
 - the drafting of a list of all possibilities by the Administration, as well as the necessary fact sheets and schedules for the public;
- The OBSC would meet with the SAC this Thursday, March 20, 2008 at 4:30PM and the PTO would be invited to attend. In addition the groups could meet again at during the All Island School Committee / All Island School Advisory Council Workshop April 5th. Other meetings would likely be needed.

Parent Groups (PTO): Town Meeting Attendance (Agenda Item #11)

The PTO informed the OBSC that sound consultant Chris O'Brien of Lawrence Copley would be surveying the cafeteria March 28th for noise levels while it was empty, full, and during a performance. The OBSC thanked them for the information.

Old / New Business (Agenda Item #8)

The OBSC agreed move towards eliminating bottled water in the cafeteria and/or building as expensive and ecologically harmful. It was agreed the matter be brought to the Student Council and Fourth Grade Groups.

- Chair Judi O'Donoghue would be going to the Day On The Hill to advocate with the State and asked about tuition reimbursement.
- It was noted that use of substitutes was down due to less need for long term substitutes and possibly of a satisfying school culture.
- Next scheduled meetings:
 - OBSC Regular 4:00PM April 15, 2008
 - OBSC / OBSAC 4:30 March 20, 2008
 - AISC / AISAC April 5, 2008 at AISC/AISAC workshop
 - Annual Town Meeting April 8, 2008

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Executive Session

(Agenda Item #12)

PRISCILLA SYLVIA MOVED TO ENTER EXECUTIVE SESSION AT 5:45PM NOT TO RETURN TO REGULAR SESSION UNDER MASS. GENERAL LAW CH. 39 SECTION 23B #5 FOR THE PURPOSE OF DISCUSSING THE FILING OF CRIMINAL CHARGES AND TO INVITE, ASSISTANT SUPERINTENDENT LAURIE HALT, PRINCIPAL CARLIN HART, AND RECORDER MARNI LIPKE TO BE PRESENT; LISA REAGAN SECONDED; JUDI O'DONOGHUE AYE, LISA REAGAN AYE, PRISCILLA SYLVIA AYE.

Adjourn

PRISCILLA SYLVIA MOVED TO ADJOURN AT 5:52PM; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY; JUDI O'DONOGHUE AYE, PRISCILLA SYLVIA AYE, LISA REAGAN AYE.

Documents on file:

Agenda 3/18/07

Lunch collection report

Team 5 letter to Mr. Hart. 3/10/08

Boston Duck Tours Farrell letter re: confirmation 3/10/08

School Committee Meeting 3/18/07 Cover Sheet

Fund Balances 3/12/08

OBS School Choice Budget Report 3/12/08

OBS General Fund Expenditure Report (8 p.) 3/12/08

Revolving Lunch 2007-2008 2/25/08

Revolving Lunch 2006-2007 8/8/07

Alexander & Dyke, Invoice 2/22/08

BTU Control Invoice 2/16/08

Galls Invoice (2 p.) 2/18/08

School Choice Expenses 2007-2008 (3 p.) 2/21/08

FY'08 BTU Expense by Room 3/4/08

BTU Control Invoice 1/12/08

BTU Control Invoice 1/16/08

BTU Control Invoice 1/27/08

BTU Control Invoice 2/2/08

YTD Sub Expenses 2007-2008 3/12/08

Student Activity Accounts *Policy*

Approved as amended 4/15/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, April 15, 2008 4:00 PM
Oak Bluffs School Conference Room

Present: Chair - Judi O'Donoghue, Lisa Reagan, Priscilla Sylvia;
Others: Principal's Office - Carlin Hart,
Superintendent's Office – Jim Weiss, Laurie Halt
Staff/Parent – Rob Hammett
Recorder - Marni Lipke *Late arrivals

or early departures

The meeting was called to order at 9:05AM.

Minutes: March 18th read and approved (Agenda Item #1)

LISA REAGAN MOVED TO ACCEPT THE MARCH 18, 2008 MINUTES AS AMENDED; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Public Comment (Agenda Item #2)

Rob Hammett publicly thanked Prin. Carlin Hart for his tenure both as Assistant Principal and Interim Principal citing his honesty, kindness, efficiency and confidentiality, and especially his creation of an atmosphere that allowed staff and students to feel good about and be who they were. The Oak Bluffs School Committee (OBSC) and Administration exchanged thanks with Mr. Hammett.

Financial Report (Agenda Item #3)

A. School Lunch Fund (See documents on file.)

Participation statistics have been corrected and the fund was still in the black. It was hoped that food costs would decrease as the school year ended.

D. Audit

The Mass. Dept. of Education (DOE) made a thorough tour of the cafeteria which garnered high marks, as well as the office documentation which unfortunately showed some significant gaps for free and reduced lunches—mostly around social security numbers and incomplete applications. There was a discussion on the various implications of this problem including, undocumented immigration, the importance of the statistic in Mass. State and Federal grant standing, the difficulties and solutions around encouraging families to sign up.

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- The OBSC also discussed the collection rate, the Power School software, and the possibility of allowing parents to pay on line.

B. Expenditure Report (See documents on file.)

The Fiscal Year 2008 (FY08) Budget was actually in excellent shape with 10% left to spend—usually by this time of year various lines had already been frozen. Roughly \$31,000 was left in the School Choice funds dedicated to the FY08 Budget.

C. School Choice Fund (See documents on file.)

- *PRISCILLA SYLVIA MOVED TO PAY JEANIE HOLENKO'S AND EVE HEYMAN'S SCHOOL SCHEDULING INVOICES FROM THE TEACHERS SALARY INCREMENT LINE; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *PRISCILLA SYLVIA MOVED TO AUTHORIZE THE WITHDRAWAL OF \$3,609.53 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED (see documents on file); LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- A flat filing cabinet had been purchased for blue print storage (\$1,236.36) and the plans to the school would be sorted and filed properly—keeping all duplicates for future convenience and cost savings.
- * Priscilla Sylvia also thanked him for completing a number of facility projects that had been long-standing issues.

Superintendent's Report (Agenda Item #4)
Joint SAC/SC Meeting

Supt. Weiss thanked the OBSC and OB School Advisory Council (SAC) for their participation and the cafeteria staff for the refreshments. He was encouraged by the number of attendees and their wish to increase such meetings and was working with the Tower Foundation to organize other meetings on school policy, school management and for new members.

Annual Meeting Discussion

The Annual Town Meeting (now going into an unprecedented fourth night) was reviewed. Supt. Weiss commended Selectman Kerry Scott for her acknowledgement of MV Public Schools Business Administrator Amy Tierney.

- The challenge now was to advocate for the two overrides, in particular the one for the OBS. The discussion centered on:
 - allowable actions (no school equipment could be used nor could the school advocate for or against),

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- posting and providing information to the public—if the override failed 7 people would lose their jobs—4.5 Full Time Equivalents (FTE),
- Parent Teacher Organization (PTO) and OBSC tasks such as printing signs, working phone trees, etc.

Policy (Agenda Item #5)

School Student Activity Account Policy - 2nd Reading

LISA REAGAN MOVED THE SECOND READING OF THE STUDENT ACTIVITY ACCOUNTS POLICY; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Student Lunch Policy – 1st Reading

The OBSC discussed the notification process, the cut off amount and other school lunch collection policies.

- IT WAS THE CONSENSUS OF THE OAK BLUFFS SCHOOL COMMITTEE THAT THE POLICY INCLUDE NOTIFICATION OF FAMILY SERVICES FOR DELINQUENT ACCOUNTS.
- *PRISCILLA SYLVIA MOVED THE FIRST READING OF THE STUDENT LUNCH POLICY AS AMENDED; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Staff Lunch Policy – 1st Reading

- IT WAS THE CONSENSUS OF THE OAK BLUFFS SCHOOL COMMITTEE THAT THE POLICY BE AMENDED TO MAKE THE CUT OFF AMOUNT \$9.00.
- *LISA REAGAN MOVED THE FIRST READING OF THE OF THE STAFF LUNCH POLICY; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Principal's Report (Agenda Item #5)

A. Enrollment was 408. Next year's kindergarten enrollment (now 32 and projected at 46) was considered in terms of class sections/sizes and staff shifts.

B. Play – Waking Beauty was short and very nice.

C. MCAS Testing had completed its first round with 100% participation.

E. Specials Newsletter – (see documents on file) was admired and would be posted on the Town website and given out to Seniors.

- The Talent Show was a success and a performance on drums was especially admired. Improvements were suggested for the next one around sound levels and audience etiquette. The OBSC asked to be part of next year's show.

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Correspondence (Agenda Item #10)

- Gina Patti and her Fourth Grade class were reported in the press for their work with the Supportive Day Program and they had received a thank you note the program members (see documents on file).
- A letter from the staff commended Prin. Hart for his open process in staff reassignments (see documents on file).

Personnel (Agenda Item #7)

Erin Pacheco – 2008-2009,

- *LISA REAGAN MOVED TO EXTEND ERIN PACHECO'S MATERNITY LEAVE FOR ANOTHER YEAR; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Holly Thomas – Mary 12, 2008 – the start date for her maternity leave had been moved up. Prin. Hart had interviewed and recommended a long term substitute.

New/Old Business (Agenda Item #9)

Water Bottle

The OBSC again discussed bottled water use (see 3/19/08 Minutes p. 4 #8) and agreed to bring the issue to student and parent groups.

- The OBSC wished to start work on a Capital Improvement Plan.
- The Administration would report on the hot water boiler status at the next meeting.
- Judi O'Donoghue was going to Boston for the Day on the Hill to advocate educational issues with the State Legislature.

Executive Session (Agenda Item #12)

- *PRISCILLA SYLVIA MOVED TO GO INTO EXECUTIVE SESSION AT 10:14AM NOT TO RETURN TO REGULAR SESSION UNDER MASS. GENERAL LAW CH. 39 SECTION 23B FOR THE PURPOSE OF DISCUSSING AND APPROVING EXECUTIVE SESSION MINUTES; AND TO INVITE SUPERINTENDENT JIM WEISS, ASSISTANT SUPERINTENDENT LAURIE HALT, PRINCIPAL CARLIN HART, AND RECORDER MARNI LIPKE TO BE PRESENT; LISA REAGAN SECONDED; PRISCILLA SYLVIA AYE, LISA REAGAN AYE, JUDI O'DONOGHUE AYE.*
- *PRISCILLA SYLVIA MOVED TO APPROVE AND RELEASE THE JANUARY 15, 2008 EXECUTIVE SESSION MINUTES; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

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- *PRISCILLA SYLVIA MOVED TO APPROVE AND RELEASE THE FEBRUARY 20, 2008 EXECUTIVE SESSION MINUTES AS AMENDED; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *PRISCILLA SYLVIA MOVED TO APPROVE AND RELEASE THE MARCH 18, 2008 EXECUTIVE SESSION MINUTES AS AMENDED; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Adjourn

PRISCILLA SYLVIA MOVED TO ADJOURN AT 10:18AM; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY; PRISCILLA SYLVIA AYE, LISA REAGAN AYE, JUDI O'DONOGHUE AYE.

Documents on file:

Agenda 4/15/08

School Committee Meeting 4/15/08 Cover Sheet

OBS Fund Balances 4/2/08

OBS General Fund Expenditure Report (8 p.) 4/8/08

OBS FY08 School Choice Budget Report 4/8/08

Revolving Lunch 2007-2008 4/8/08

Revolving Lunch 2006-2007 8/8/07

Alexander & Dyke Invoice 3/26/08

BTU Control Invoice 3/15/08

Charles Danielson Carpentry Invoice 3/28/08

Memo from Eve Hayman re: Planning /Organizing School Schedule 4/8/08

Memo from Jean Halenko re: Planning /Organizing School Schedule 4/8/08

School Choice Expenses 2007-2008 (3 p.) 3/25/08

BTU Expense by Room FY'08 3/20/08

BTU Control Invoice 2/16/08

YTD Sub Expenses 2007-2008 4/2/08

55 Plus Times article Oak Bluffs School 4th Graders Support the Supportive Day Program. April 2008.

Supportive Day Program Thank you note 4/1/08

Letter from Members of Oak Bluffs Staff 3/10/08

OBS Specials Newsletter Brochure

Student Lunch Policy

Staff Lunch Policy

Approved as amended for spelling 5/20/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, May 20, 2008 4:00 PM
Oak Bluffs School Conference Room

Present: Chair - Judi O'Donoghue, Lisa Reagan, Priscilla Sylvia;
Others: Principal's Office – Carlin Hart;
Superintendent's Office – Jim Weiss, Amy Tierney, Laurie Halt
Recorder - Marni Lipke *Late arrivals
or early departures

The meeting was called to order at 4:00 PM.

Minutes: April 18th Minutes read & approved (Agenda Item #1)
*LISA REAGAN MOVED TO ACCEPT THE APRIL 18, 2008 MINUTES AS AMENDED FOR SPELLING;
PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0
ABSTENTIONS.*

Parent Groups (PTO) (Agenda Item #11)

The Parent Teacher Organization (PTO) was coordinating telephones and rides for the override. The OBSC briefly discussed projections of the vote, comparative school spending, rises in cost of living and press coverage.

- Later in the meeting it was announced that the PTO would give a fundraising flea market Saturday, May 31st and a bin was available to drop off contributions.

Financial Report. (Agenda Item #3)

School Lunch Fund

True participant numbers were up in April and the fund made money. Families of four students received letters of termination from the Free and Reduced lunch list (see 4/15/08 Minutes p. 1 #3D).

Expenditure Report

Funds were very tight at the end of this year . There was a discussion on the protocol of spending Fiscal Year 2008 dedicated School Choice funds – which spending needed to be revised.

- The OBSC examined deficits and residuals as well as technology needs. Recommendations were made to purchase:
 - the Nurse's Department software (see 12/18/07 Minutes p.3),
 - a library cataloging system software that would use the same student lunch ID numbers,
 - Mobile Smart Boards (or an equivalent brand).
- Crossing guards had been trained by the Police who did not think all current positions were necessary. A raise was necessary for the front position which would need to be refilled for Academic Year 2009 (AY09).

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School Choice Fund

Crossland has started work on the sprinklers, and off-Island plumbers are working in the science room and boys bathroom.

Superintendent's Report (Agenda Item #4)
Tech Plan Approval

The Mass. Dept. of Elementary and Secondary Education (DESE—formerly the Dept. of Education) approved the Technology plan making the school eligible for e-rates to offset telephone costs.

Correspondence

A parent sent a lovely letter of appreciation on Carlin Hart and Gina Patti term as Principal and Asst. Principal.

Admin and Non-Union Salaries (See documents on file.)

Supt. Weiss recommended FY09 raises within the budgeted amount and in relation to the teachers contract raises.

- Principal Binney will receive the salary he would have been paid in FY08.

PRISCILLA SYLVIA MOVED TO APPROVE THE SALARY RAISES AS RECOMMENDED FOR THE NEXT FISCAL YEAR; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Town Vote Prep.

Supt. Weiss consulted attorneys on reductions in force (RIF) protocols in case the override did not pass. The schedule for the vote and the requisite letters of intent and letters of dismissal was very tight. The OBSC discussed necessary actions and political consequences.

Policy (Agenda Item #5)

School Student Activity Account Policy 3rd Reading

PRISCILLA SYLVIA MOVED THE THIRD READING OF THE SCHOOL STUDENT ACTIVITY ACCOUNT POLICY; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Staff Lunch Policy – 2nd Reading

PRISCILLA SYLVIA MOVED THE SECOND READING OF STAFF LUNCH POLICY; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Student Lunch Policy – 2nd Reading

PRISCILLA SYLVIA MOVED THE SECOND READING OF STUDENT LUNCH COLLECTION POLICY AS AMENDED; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

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Principal's Report (Agenda Item #6)

Enrollment - 409

Kindergarten Parent Orientation 32 or 33 parents out of the 49 or 50 registered students participated.

NCLB Report Card

The No Child Left Behind (NCLB) report cards were sent out and no parent comments were received.

Teacher's Increment Line – should be spent down.

SAC Recruitment

The School Advisory Council (SAC) continued to have 3 or 4 community members openings which would be advertised.

Summer School Committee Time Change

The summer meetings were scheduled for June 17th at 4:30PM, July 15th if needed, and August 19th at 5:00PM

Fine Arts Night would be held tonight from 6:00-7:30PM.

Prin. Carlin Hart would accompany the 8th grade class to Philadelphia the first week of June.

Personnel (Agenda Item #7)

Missy Smith 2nd year Maternity Request

PRISCILLA SYLVIA MOVED TO APPROVE AN EXTENSION OF MATERNITY LEAVE FOR MISSY SMITH; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY; 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Old / New Business (Agenda Item #9)

• JUDI O'DONOGHUE NOMINATED PRISCILLA SYLVIA AS CHAIR; LISA REAGAN SECONDED; NOMINATIONS WERE CLOSED; PRISCILLA SYLVIA ACCEPTED; NOMINATION PASSED UNANIMOUSLY; 3 AYES, 0 NAYS, 0 ABSTENTIONS.

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• *PRISCILLA SYLVIA NOMINATED LISA REAGAN AS AN OAK BLUFFS REPRESENTATIVE TO THE MARTHA'S VINEYARD REGIONAL HIGH SCHOOL COMMITTEE; JUDI O'DONOGHUE SECONDED; - JUDI O'DONOGHUE NOMINATED PRISCILLA SYLVIA AS AN OAK BLUFFS REPRESENTATIVE TO THE MARTHA'S VINEYARD REGIONAL HIGH SCHOOL COMMITTEE; LISA REAGAN SECONDED; - LISA REAGAN AND PRISCILLA SYLVIA SECONDED; NOMINIATIONS WERE CLOSED; NOMINATION PASSED UNANIMOUSLY; 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

• The All Island School Committee will meet at 8:00PM June 23rd after the MVRHSC meeting at 7:00PM.

• Next OBSC Meeting – 4:00PM June 17, 2008

Adjourn

PRISCILLA SYLVIA MOVED TO ADJOURN AT 5:18PM; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Documents on file:

Agenda 5/20/08

School Committee Meeting 5/20/08 Cover Sheet

Fund Balances 5/2/08

OBS General Fund Expenditure Report (8 p.) 5/14/08

OBS FY08 School Budget Report 5/14/08

Revolving Lunch 2007-2008 5/8/08

Revolving Lunch 2006-2007 8/8/07

School Choice Expenses 2007-2008 (3 p.) 4/25/08

FY'08 BTU Expense by Room 4/17/08

YTD Sub Expenses 2007-2008 5/2/08

MVPS Supt. Weiss Memo re Management and Non-Union Salary Adjustments
(2 p.) 5/1/08

Approved as written 6/17/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, June 17, 2008 4:30 PM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Judi O'Donoghue, Lisa Reagan,;
Others: Principal's Office – Carlin Hart, Gina Patti, Laury Binney;
Superintendent's Office – Jim Weiss, Amy Tierney, Laurie Halt-
Recorder - Marni Lipke *Late arrivals
or early departures

The meeting was called to order at 4:32 PM.

Minutes: May 20th Minutes Approved (Agenda Item #1)
*JUDI O'DONAGHUE MOVED TO APPROVE THE MAY 20, 2008 MINUTES; LISA REAGAN
SECONDED: MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Financial Report. (Agenda Item #3)

School Lunch Fund (See documents on file.)

The fund was about \$1,700 in deficit due to drops in revenue and participation. The Oak Bluffs School Committee (OBSC) discussed, Other Food Expenses line item and the rise in food prices. The Year To Date Salary total was corrected to \$41,878.50.

Expenditure Report (See documents on file.)

It was expected that after anticipated expenses about \$75,000 would be left in the Fiscal Year 2008 (FY08) budget. A number of educational, maintenance and equipment needs were noted:

- tile in a 6th grade homeroom,
- carpet in front, principal's and conference offices.
- Everyday Math texts/supplies
- 4 books from Bunch of Grapes
- a mobile lab
- swing gate to restrict traffic during recess,
- speed check radar sign
- software for nurse
- furniture for Assistant Principal's Office,
- palm pilots for administrators
- 5 cafeteria tables at \$1500 each.

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- The OBSC discussed the Parent Teacher Organization (PTO) playground (see 11/14/06 Minutes p.3 #11) and cafeteria (see 1/15/08 Minutes p.4 #11) projects including: priority spending, school/PTO funding, staff input, and work to date. They requested an overall accounting of both projects.
- *LISA REAGAN MOVED TO PAY JEANIE HOLENKO AND EVE HEYMAN \$4,000 TOTAL (\$2,000 EACH) FROM THE TEACHERS SALARY INCREMENT LINE ITEM FOR SCHEDULING THE 2008-2009 SCHOOL YEAR, WORK TO BE DONE PRIOR TO JUNE 30, 2008; JUDI O'DONOGHUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *JUDI O'DONOGHUE MOVED TO SPEND UP TO \$20,000 ON SOME VERSION OF SMART BOARDS; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

School Choice Fund

- *JUDI O'DONOGHUE MOVED TO AUTHORIZE THE WITHDRAWAL OF \$1,823 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED FROM BTU, CROSSLAND AND PERY ELECTRIC (see documents on file); LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Superintendent's Report

(Agenda Item #3)

Supt. Weiss noted the end of the year shifts and the significant hiring and certification work that would be done over the summer.

Policy

(Agenda Item #4)

School Use Policy – 2nd Reading

The OBSC reviewed the amendments including:

- requiring the certificate of insurance be attached to the application,
- no building use on state or federal holidays, and
- a \$200 deposit for fob and/or keys.
- *JUDI O'DONOGHUE MOVED THE SECOND READING OF THE BUILDING USE FORM; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- The National Association for the Advancement of Colored People (NAACP) use of the building did not go smoothly with difficulties around:
 - lack of payment in full before use,
 - 'authorized person' disregarding of rules (propped open doors, possession and use of master key, unauthorized entry into kitchen).

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Prin. Hart will meet with the authorized person and then the NAACP representative.

- A week long set of daily performances put a strain on custodial staff for the set up and break down of chairs. The OBSC discussed possible solutions such as extra labor charge or requesting volunteers to help in such circumstances (which were rare).

Staff Lunch Policy – 3rd Reading

Student Lunch Policy – 3rd Reading

JUDI O'DONOGHUE MOVED THE THIRD READING OF STAFF LUNCH POLICY AND THE STUDENT LUNCH COLLECTION POLICY AS AMENDED; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Principal's Report

(Agenda Item #5)

Enrollment 409

Town Request Letter (See documents on file.)

The OBSC reviewed last year's summer parking arrangement with Balance Restaurant which went very smoothly (see 1/16/07 Minutes p.3 #10); and were amenable to continuing it this year if requested. The OBSC and Administration asked for date, time and route information on the current request from the Board of Selectmen for a 'park and ride.

JUDI O'DONOGHUE MOVED TO GRANT PERMISSION TO THE TOWN OF OAK BLUFFS TO USE THE BACK SCHOOL PARKING LOT FOR A PARK AND RIDE ONCE SPECIFIC INFORMATION WAS RECEIVED AND APPROVED BY THE ADMINISTRATION; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS

Town Finance Director Paul Manzi and Town Accountant Karen Gomez requested notification of plans for the OBS Special Article which had a balance of \$10,342.72 (see documents on file). The funds would be used for current repairs to the roof and weathervane.

- Business Administrator Amy Tierney commended Mr. Manzi and Ms. Gomez and School Financial Assistant Judy Kitchin for their excellent and accurate teamwork.

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Personnel (Agenda Item #6)

Leave of Absence Gina Patti and Carlin Hart

JUDI O'DONOGHUE MOVED TO GRANT:

- *CARLIN HART A ONE YEAR LEAVE OF ABSENCE FROM HIS POSITION AS ASSISTANT PRINCIPAL FROM JULY 1, 2008 TO JULY 1, 2009;*
- *GINA PATTI A ONE YEAR LEAVE OF ABSENCE FROM HER TEACHING POSITION FROM JULY 1, 2008 TO JULY 1, 2009;*

LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS

Review Staffing (See documents on file.)

The OBSC and Administration discussed staffing changes and configuration for the coming school year including the possibility of a residential placement for a student and the attendant funding.

Academic Year 2008-2009 (AY09) Kindergarten enrollment was up to 50 students which with 42 students in first grade meant a projected enrollment of 414. IT WAS THE CONSENSUS OF THE OBSC TO SUPPORT THE PRINCIPAL'S DECISION TO DENY SCHOOL CHOICE APPLICANTS FOR THE AY09 KINDERGARTEN CLASS.

Fourth Grade Parent Meeting

A good turn out of fourth grade parents had a positive meeting with the 5th grade teachers with the exception of some difficult remarks.

SAC (Agenda Item #8)

The School Advisory Council (SAC) will meet 4:30PM Thursday June 26th.

Old / New Business (Agenda Item #9)

Interim Principal Carlin Hart thanked the OBSC for their support in a great year during which he had a lot of fun and learned a great deal.

• LISA REAGAN MOVED TO APPROVE THE AMENDED NON-UNION SALARY AUTHORIZATION TO \$108,070 FOR PRINCIPAL LAURY BINNEY SALARY TO READ JUDI O'DONOGHUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS

- There will be a brief OBSC meeting Tuesday, July 15th at 8:30AM.
- The next regular OBSC meeting will be Tuesday, August 26th at 5:00PM.

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Executive Session (Agenda Item #12)

- *LISA REAGAN MOVED TO APPROVE AND RELEASE THE JANUARY 15, 2008, FEBRUARY 20, 2008 AND MARCH 18, 2008 EXECUTIVE SESSION MINUTES AS AMENDED FOR SPELLING: JUDI O'DONOGHUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Adjourn

The meeting adjourned at 5:46 PM.

Documents on file:

Agenda 6/17/08

OBS FY08 School Choice Budget Report (2 p.) 6/17/08

OBS General Fund Expenditure Report (8 p.) 6/17/08

School Committee Meeting 6/17/08 Cover Sheet

OBS Fund Balances 6/6/08

OBS FY08 School Choice Budget Report 6/12/08

OBS General Fund Expenditure Report (8 p.) 6/12/08

Revolving Lunch 2007-2008 6/12/08

Revolving Lunch 2006-2007 8/8/07

BTU Control Invoice 5/19/08

Crossland Landscape Inc. Invoice 5/24/08

Perry Electric Inc. Invoice 4/18/08

School Choice Expenses 2007-2008 (3 p.) 5/16/08

FY'08 BTU Expense by Room 6/6/08

YTD Sub Expenses 2007-2008 6/12/08

OB Board of Selectmen letter re: Summer Parking 6/13/08

Manzi/Gomez Memo re: Special Articles 6/2/08

OBS 2008-2009 Placement Information (4 p.)

Approved as written 7/15/08 and 8/26/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, June 23, 2008 9:00AM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Judi O'Donoghue, Lisa Reagan;
Others: Principal's Office – Carlin Hart, Helen Hall
Superintendent's Office – Jim Weiss,
*Late arrivals or early departures

The meeting was called to order.

This meeting focused on implementing the regulation changes on community use of the school facility. The Oak Bluffs School Committee (OBSC) and Administration stressed consistency, security and maintenance in future building use.

- The Vineyard Playhouse had previously used the shop to build their summer sets as well as two classrooms for rehearsals. If fees were consistently enforced such use would total \$2,450.

- *ON A MOTION DULY MADE AND SECONDED THE OBSC UNANIMOUSLY VOTED (3 AYES, 0 NAYS, 0 ABSTENTIONS) THAT PENDING RECEIPT OF PROPER INSURANCE INFORMATION THE VINEYARD PLAYHOUSE APPLICATION FOR BUILDING USE WAS APPROVED AS FOLLOWS:*

- *AT A FEE OF \$600 WITH A \$200 SECURITY DEPOSIT,*
- *FOR THE USE OF ONE CLASSROOM ONLY,*
- *FROM JUNE 27, 2008 TO AUGUST 15, 2008,*
- *NOT INCLUDING WEEKENDS.*

- Camp Pembroke had previously used the gym for a one night sleepover for 30 to 50 girls also using the bathrooms and showers at a fee of \$5 per person.

- *ON A MOTION DULY MADE AND SECONDED THE OBSC UNANIMOUSLY VOTED (3 AYES, 0 NAYS, 0 ABSTENTIONS) THAT THE CAMP PEMBROKE APPLICATION FOR BUILDING USE WAS APPROVED AS FOLLOWS:*

- *AT A FEE OF \$200 WITH A \$200 SECURITY DEPOSIT,*
- *FOR THE USE OF THE GYM AND SHOWERS ONLY,*
- *FOR THE NIGHT OF JULY 9, 2008.*

- *ON A MOTION DULY MADE AND SECONDED THE OBSC UNANIMOUSLY VOTED (3 AYES, 0 NAYS, 0 ABSTENTIONS) THAT THE VINEYARD DANCE APPLICATION FOR BUILDING USE WAS APPROVED AS FOLLOWS:*

- *AT A FEE OF \$10 PER SESSION WITH A \$200 SECURITY DEPOSIT,*
- *FOR THE USE OF THE CAFETERIA ONLY.*

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Adjourn

The meeting adjourned.

Documents on file:

- OBS Building Use Application Vineyard Playhouse (2 p.)
- OBS Building Use Application Camp Pembroke (2 p.)
- OBS Building Use Application Vineyard Dance (2 p.)

Approved as written 11/18/08.

All-Island School Committee of the Martha's Vineyard Public Schools
Edgartown School Committee
Oak Bluffs School Committee
Tisbury School Committee
Martha's Vineyard Regional High School Committee
Up-Island Regional School Committee
June 23, 2008

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- *MR. BAYNES MOVED THE FIRST READING OF ADMINISTERING PRESCRIPTION MEDICINES TO STUDENTS ATTENDING THE MARTHA'S VINEYARD PUBLIC SCHOOLS POLICY; MS. MERCIER SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *THE ESC ADJOURNED BY CONSENSUS.*

- THE UP-ISLAND REGIONAL SCHOOL COMMITTEE SCHOOL COMMITTEE (UIRSC) WAS CALLED TO ORDER.
- *MR. MANTER MOVED THE FIRST READING OF ADMINISTERING PRESCRIPTION MEDICINES TO STUDENTS ATTENDING THE MARTHA'S VINEYARD PUBLIC SCHOOLS POLICY; MR. CABOT SECONDED; MOTION PASSED UNANIMOUSLY: 5 AYES, 0 NAYS, 0 ABSTENTIONS.*
- THE UIRSC ADJOURNED BY CONSENSUS.

- THE MARTHA'S VINEYARD REGIONAL HIGH SCHOOL COMMITTEE (MVRHSC) WAS CALLED TO ORDER.
- *MS. SYLVIA MOVED THE FIRST READING OF ADMINISTERING PRESCRIPTION MEDICINES TO STUDENTS ATTENDING THE MARTHA'S VINEYARD PUBLIC SCHOOLS POLICY; MR. TANKARD SECONDED; MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS.*
- THE MVRHSC ADJOURNED BY CONSENSUS.

Adjournment

THE ALL ISLAND SCHOOL COMMITTEE (AISC) ADJOURNED BY CONSENSUS AT 9:05PM.

Documents on File:

Agenda 6/23/08

Administering Prescription Medicines to Students Attending the Martha's Vineyard
Public Schools

Approved as written 11/18/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, July 15, 2008 8:30AM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Lisa Reagan;
Others: Principal's Office –Laury Binney;
Superintendent's Office – Jim Weiss,

*Late arrivals
or early departures

The meeting was called to order.

Minutes: June 17th Approved (Agenda Item #1)

- *LISA REAGAN MOVED TO ACCEPT THE JUNE 17, 2008 MINUTES; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Financial Report (Agenda Item #3)

School Lunch Fund (See documents on file.)

School Choice Fund

- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$3,806.73 FROM THE SCHOOL CHOICE FUND TO COVER THE REVOLVING LUNCH FUND DEFICIT; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Expenditure Report (See documents on file.)

The final report for Fiscal Year 2008 (FY08) showed a residual of \$3,394.38. Sincere thanks went to Judy Kitchin for her work in finalizing the report.

Superintendent's Report (Agenda Item #4)

Finance Committee Meeting

Supt. Weiss reported on a stressful meeting with the Oak Bluffs FinCom. The Oak Bluffs School Committee (OBSC) discussed the coming FY10 budget season. It was suggested that the OBSC and Administration work with the FinCom to show them how the OBS budget was designed.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
July 15, 2008

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Policy (Agenda Item #5)

Administering Prescription Medicines (First reading)

• *LISA REAGAN MOVED THE FIRST READING OF ADMINISTERING PRESCRIPTION MEDICINES TO STUDENTS ATTENDING THE MARTHA'S VINEYARD PUBLIC SCHOOLS POLICY; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

School Use Policy – 3rd Reading

• *LISA REAGAN MOVED THE THIRD AND FINAL READING OF THE BUILDING USE FORM AS AMENDED; PRISCILLA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Personnel (See documents on file.) (Agenda Item #7)

Staff Update /Leaves of Absences

The staff status was reviewed

Old /New Business (Agenda Item #9)

The *Shenandoah* Program was discussed in terms of whether it should or should not be school sponsored, rules and regulations, and chaperone behavior.

Adjourn

The meeting adjourned.

Documents on file:

- Agenda 7/15/08
- School Committee Meeting 7/15/08 Cover Sheet
 - OBS Faculty and Personnel 2008-09 (2 p.) 7/14/08
 - Administering Prescription Medicines to Students Attending the Martha's Vineyard Public Schools
 - OBS FY08 School Choice Budget Report 7/15/08
 - OBS General Fund Expenditure Report 2007-2008 (8 p.) 7/15/08
 - Fund Balances 2007-2008 7/3/08
 - Revolving Lunch 2007-2008 7/7/08
 - Revolving Lunch 2006-2007 8/8/07
 - School Choice Expenses 2007-2008 (2 p.) 7/7/08
 - FY'08 BTU Expense by Room 6/18/08
 - YTD Sub Expenses 2007-2008 7/7/08

Approved as written 11/18/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, August 12, 2008 9:30 AM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Lisa Reagan;
Others: Principal's Office –Gina Patti, Laury Binney;
Superintendent's Office – Jim Weiss, Amy Tierney, Laurie Halt
*Late arrivals
or early departures

The meeting was called to order.

Minutes: May 20th Minutes Approved (Agenda Item #1)

No minutes were available for the July meeting although it was hoped they would be finished for the regular August meeting.

Public Comment (Agenda Item #2)
There was no public comment.

Maintenance (Agenda Item #3)

- A request for three estimates on hot water heater repair brought responses from Alan Fortes and William Mueller.
- *ON A MOTION DULY MADE AND SECONDED THE OAK BLUFFS SCHOOL COMMITTEE UNANIMOUSLY VOTED ACCEPT THE BID OF WILLIAM MUELLER FOR \$25,875 AND TO AUTHORIZE THE WITHDRAWAL FROM THE SCHOOL CHOICE FUND TO PAY FOR THE WORK WITHIN STANDARD ESTIMATE REGULATIONS.*

- The acid waste piping in the Science room was repaired. Oak Bluffs School Committee (OBSC) requested grates placed over drains to minimize future problems.

- *ON A MOTION DULY MADE AND SECONDED THE OAK BLUFFS SCHOOL COMMITTEE UNANIMOUSLY VOTED TO AUTHORIZE THE WITHDRAWAL OF \$6,939 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICE AS SUBMITTED E & R MECHANICAL OF DARTMOUTH.*

The kitchen cafeteria was in need of a new oven system. Lisa Reagan and Prin. Laury Binney would follow up on further quotes.

- *ON A MOTION DULY MADE AND SECONDED THE OAK BLUFFS SCHOOL COMMITTEE UNANIMOUSLY VOTED TO AUTHORIZE THE WITHDRAWAL OF NOT MORE THAN \$14,000 FROM THE SCHOOL CHOICE FUND TO PAY FOR A NEW OVEN SYSTEM IN THE SCHOOL CAFETERIA KITCHEN.*

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
August 12, 2008

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- The OBSC recommended that a file be kept on all school appliance purchases. In addition it was emphasized the School Choice fund were not be spent prior to School Committee approval.
- There would be a meeting with the Oak Bluffs Finance Committee to go over the budget.

Next Meeting 5:00PM Aug 26, 2008 at Oak Bluffs School Conference Room.

Adjourn

The meeting adjourned.

Gina Patti

Assistant Principal
Oak Bluffs School
(508) 693-0951
gpatti@mvyps.org

Approved as written 8/26/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, August 26, 2008 5:00 PM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Judi O'Donoghue, Lisa Reagan;
Others: Principal's Office – Laury Binney,
Superintendent's Office – Jim Weiss, Amy Tierney, Laurie Halt
Basketball - Eric Adams, Howard Sashin, Brian Hughes
Recorder - Marni Lipke *Late arrivals

or early departures

The meeting was called to order at 4:40 PM.

Minutes: June 17th, July 15th, August 12th, approved (Agenda Item #1)

- *JUDI O'DONOGHUE MOVED TO ACCEPT THE JUNE 17, 2008 MINUTES; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 1 ABSTENTION – JUDI O'DONOGHUE* due to absence.
- *LISA REAGAN MOVED TO ACCEPT THE AUGUST 12, 2008 MINUTES; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 1 ABSTENTION – JUDI O'DONOGHUE* due to absence.

Public Comment: Open Basketball (Agenda Item #2)

School Secretary, Helen Hall reported that the records for payment were incomplete and no application had been received this year. The games had been an ongoing tradition since the new school was built and had recently been struggling with the substantial increase in fees (from \$400 to \$1,200 per year).

The Oak Bluffs School Committee (OBSC), Administration and the Basketball representatives discussed the issues at some length.

- For security reasons as well as heating/air conditioning costs, the outside doors should not be propped open during building use.
- Although Mondays and Wednesdays were covered by custodians on duty, finding an authorized personnel for Sunday was a problem.
- Dates could be split between two or three authorized persons so long as one of them was present throughout the use each Sunday.
- Applications would be filed for Monday and Wednesday use and a deal was struck for Monday night games.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
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- PENDING RECEIPT OF A COMPLETED APPLICATION LISA REAGAN MOVED TO WAIVE THE \$50 PER USE FEE FOR THE GYM AND APPROVE AN ALL YEAR FEE OF \$200 FOR MONDAY NIGHT OPEN BASKETBALL FOR ALL THOSE MONDAY NIGHTS WHEN THE GYM WAS NOT BEING USED FOR OTHER EVENTS; JUDI O'DONAGHUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

- The Basketball representatives thanked the Administration and OBSC for the use of the gym, and the OBSC and Administration expressed their wish that everyone in the community feel welcome to use the facility.

In a related matter, deposit checks that accompanied Building Use Applications should be held in an escrow account and either returned to the user or spent as appropriate so that the account balanced to zero.

• JUDI O'DONOGHUE MOVED TO CREATE A NEW ACCOUNT FOR THE PURPOSE OF HOLDING KEY DEPOSITS IN ESCROW; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

The OBSC noted the extra work done by the front office on managing building use.

Financial Report (Agenda Item #3)

School Lunch Fund (See documents on file.)

The OBSC discussed Town and School accounting practices during the shift in fiscal years (from Fiscal Year 2008 (FY08) to FY09). It was agreed that the fund should start at \$0.00 each July 1st. Ms. Tierney emphasized that her end of the fiscal year reconciliation with the Town of Oak Bluffs was the smoothest of all the Towns on the Island. The actual Lunch Fund deficit for FY08 was \$10,836.80 (see 7/15/08 Minutes p. 1 #3); \$4,292 in FY08 Mass. State reimbursement was not received until early FY09.

Expenditure Report (See documents on file.)

This report showed only expenses and encumbrances since revenue had not been entered yet.

School Choice (See documents on file.)

• Judi O'Donoghue protested the OBS paying for part of a permanent speed monitor on Wing Road (see 1/14/08 Minutes p. 2 #5B & 6/17/08 Minutes p. 1 #3) as the police could easily station an officer at the school entrance instead.

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- The old dumpsters had rotted out so new ones were purchased.
- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$7,362.27 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED (see documents on file); JUDI O'DONOGHUE SECONDED;*
- *MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS*
- *WITH THE EXCEPTION OF APPROVAL OF THE SPEED DISPLAY UNIT WHICH PASSED: 2 AYES, 1 NAY – JUDI O'DONOGHUE, 0 ABSTENTIONS.*
- The current balance in the School Choice Fund was \$428,000 of which \$125,000 had been committed to the FY09 budget.

08-09 Budget Review

In order to avoid last year's complications over the School Choice funds committed to the FY08 budget it was agreed to commit all school choice moneys to a single line item (see 3/18/08 Minutes p. 2).

- *JUDI O'DONOGHUE MOVED TO MAKE A JOURNAL ENTRY IN COORDINATION WITH THE OAK BLUFFS TOWN HALL FOR \$125,000 FROM THE ADMINISTRATIVE SALARY LINE; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- The FY08 Budget ended the year with a \$3,485.08 residual which was returned to the Town.

Student Activity Fund

This account was now strictly regulated by both protocol and policy regarding expenditure, sub accounts, donations for dedicated purposes, as well as OBSC acceptance/approval of all donations and use of undedicated funds (see 1/15/08 Minutes p.3 #C). As the changes were instituted during Prin. Binney's leave of absence, the procedures were clarified.

The OBSC noted the Oak Bluffs Finance Committee letter on the new budget process (see documents on file). Supt. Weiss sent a letter to the FinCom laying out the Superintendent's Shared Programs Office budget timeline and inviting them to each meeting. In addition the his Office was working on a uniform Islandwide budget summary format that would be more accessible to Town FinComs and the public. The OBS FY10 Budget timeline was roughly sketched out:

- September discuss general trends and timeline,
- September/October - School Advisory Council (SAC) discusses School Improvement Plan (SIP), Capital Improvements, etc.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
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- October - first draft and personnel list
- November - hash out additions, deletions, programs, etc.
- December - public hearing and vote to approve.

There was a discussion on FinCom issues of budget clarity and/or about their lack of authority over the school budget.

Superintendent's Report (Agenda Item #4)

Milk Lunch Price Increase (See documents on file.)

With the rising price of food there was an Islandwide initiative to raise the price of lunches and milk to be slightly more in line with food costs.

• *JUDI O'DONOGHUE MOVED TO RAISE THE PRICE OF LUNCHES AS RECOMMENDED;*

- *STUDENT LUNCHES TO \$2.25,*

- *ADULT LUNCHES \$3.25.*

- *MILK (INCLUDED IN THE LUNCH) TO 50¢ (\$0.50),*

LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Substitute Salary Increases (See documents on file.)

The Substitute rate was raised to be more in parity with comparable regional districts: certified teachers from \$70 per diem to \$75 and non-certified from \$60 per diem to \$65.

Principal's Report (Agenda Item #6)

Opening of School

Prin. Binney expressed his excitement on his return to the school and the beginning of the year. He and his wife Marcy Klapper spent several months in the region of Brazil that has sent many emigrants to Martha's Vineyard. An adult class in Brazilian Portuguese for staff and the public would be given twice a week starting in September. To continue to build cultural bridges the couple would present a lecture on the trip to the All Island School Committee at their September meeting.

- Personnel were all in place.
- The new sign was well situated and very informative.
- The guidance and social skills rooms were switched.
- Gates were being installed to prevent use of the parking lots as drive throughs.
- Smart boards had arrived and 4 or 5 staff would receive a day's training.

Student Activity Fund – See above p.3.

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Funding Math Support

There was a discussion on the configuration of the math support among all the grades. Priscilla Sylvia expressed concern about the concentration on the first grade. The total cost of about \$38,780 could be partially covered by Conferences / Workshops and the Rural Education Assistance Program (REAP) grant. There was also the issue of staff increase in the current budget climate. The OBSC asked for a more detailed report at the next meeting.

• LISA REAGAN MOVED TO TRANSFER \$8,000 FROM THE CONFERENCES AND WORKSHOPS LINE ITEM INTO THE PRINCIPAL'S R&D LINE ITEM IN THE FISCAL YEAR 2009 OAK BLUFFS SCHOOL BUDGET; JUDI O'DONOGUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

In the course of the discussion the OBS excellent mentorship program of many years standing was intensely examined. Issues included any previously discussed changes, mentor requirements for certification, costs, and programs in other schools. Chair Priscilla Sylvia asked for a list of participating staff.

Maintenance: New Hot Water Heater / Oven have both been installed which hopefully would reduce repair costs.

MCAS – Raw Scores

The scores and preliminary Adequate Yearly Progress (AYP) report showed some great signs in math and good scores in general however the school had not met goals and/or had reduced scores with low income and Special Education (SpEd) students. Possible causes and next steps were discussed including the Mass. State required plan to address the situation. State standards were high and would continue to rise.

School Garden Project was a great success and the produce could be used for school lunch.

Enrollment /School Choice Numbers

The current total was 411 (School choice numbers were not yet available). Islandwide English Language Learner numbers had dropped below 100 which was the cut off for Mass. State funding. The OBSC discussed causes for the drop in child care subsidy and free lunch applications which might be fear of paperwork.

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Facility Issues : Capital Improvement Plan – The OBSC continued to ask for a five year plan including goals for the next budget year.

Personnel (Agenda Item #7)

Staff Update /Leaves of Absences/Crossing Guards

- *LISA REAGAN MOVED TO ACCEPT WITH REGRET THE RESIGNATION OF REUBEN FITZGERALD: JUDI O'DONOGHUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *JUDI O'DONOGHUE MOVED TO GRANT KELLEY PECARARO CHILD BEARING AND REARING LEAVE STARTING SEPTEMBER 19, 2008; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *LISA REAGAN MOVED TO GRANT HOLLY THOMAS A LEAVE OF ABSENCE FOR CHILD REARING; JUDI O'DONOGHUE SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

As the police had not yet responded to the OBS inquiries on crossing guard assessment the OBSC and Administration would write and/or call to request they monitor crossing guard locations and make recommendations.

School Advisory Council (SAC) SIP (Agenda Item #8)

The School Improvement Plan (SIP) would be submitted to Superintendent Weiss shortly.

Old/New Business: VTA Parking (Agenda Item #9)

The Vineyard Transit Authority had been using the school parking lot all summer for a park and ride route without authorization or insurance. A letter would be written setting out parameters:

- no use during the school year,
- proper school authorization,
- proof of liability insurance.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
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Adjourn

The meeting adjourned at 6:30 PM.

Documents on file:

- Agenda 8/26/08
- OBS FY 2007-2008 Fund Balances (7/22/08)
 - OBS General Fund Expenditure Report 2007-2008 (8 p.) 8/26/08
 - OBS FY08 School Choice Budget Report 8/26/08
- School Committee Meeting 8/26/08 Cover Sheet
 - Fund Balances 2008-2009 8/19/08
 - OBS General Fund Expenditure Report 2008-2009 (4 p.) 8/19/08
 - Revolving Lunch 2008-2009 8/13/08
 - Revolving Lunch 2007-2008 8/13/07
 - Bruno's Rolloff, Inc. Invoice 7/25/08
 - OBS Request for Reimbursement 7/29/08
 - Medals of America Invoice 6/13/08
 - OBS Request for Reimbursement 8/11/08
 - Cycle Works/Martha's Vineyard Invoice 6/2/08
 - OBS Payroll Approval Form Yearbook Advisor
 - BTU FY'09 Expense by Room (2 p.) 8/19/08
- Information Display Co. Invoice 7/21/08
- Some Possible Changes to the Oak Bluffs Budget Process (6 p.)
- OBS FY09 Budget Analysis 8/26/08
 - OBS Proposed FY09 Budget Draft #5 (5 p.) 8/26/08
- OBSC Meeting 8/13/08
- MVPS Supt. Weiss Memo re: Lunch Price Increase 8/4/08
- Prin. Binney letter re: opening of school (4 p.) 8/22/08

Approved as written 11/18/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, September 16, 2008 4:30 PM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Lisa Reagan,;
Others: Principal's Office – Laury Binney, Gina Patti*;
Superintendent's Office – Jim Weiss, Amy Tierney, Laurie Halt
Dan Seklecki
OB Police - Mike Marchand
Recorder - Marni Lipke *Late arrivals

or early departures

The meeting was called to order at 4:30 PM.

Minutes August 26th (Agenda Item #1)
Due to the usual summer backlog no minutes were available.

Personnel (Agenda Item #7)
Crossing Guards: Mike Marchand

The Oak Bluffs Police Dept. monitored school crossings for seven days gathering data on such things as number of crossings, wait times, sight lines, traffic volume, etc. (see documents on file). The Police presented the data without making any recommendations. In answer to a question from Supt. Jim Weiss Officer Marchand stated the police did not perceive any 'red flags' and that he himself felt safe having his own children walk to school. On Supt. Weiss's recommendation

LISA REAGAN PROPOSED THAT FROM THE PRESENT UNTIL DECEMBER THERE BE A SINGLE CROSSING GUARD AT TRADEWINDS AND BARNES ROADS AND THAT THE SITUATION BE REVIEWED FOR FURTHER ACTION AT THE END OF THAT TIME; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.

• A letter would be sent to parents explaining the action and requesting students at Pheasant Lane to continue down the sidewalk to cross at Trade Winds Rd. Supt. Weiss thanked Officer Marchand for his and the Police's time and information.

Financial Report (Agenda Item #3)
School Lunch Fund (See documents on file.)

Most of last year's delinquent family bills were paid over the summer.

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Expenditure Report (See documents on file.)

The Report was reviewed and various accounting procedures explained.

School Choice Fund (See documents on file.)

About \$428,000 would be rolled over from Fiscal Year (FY08).

- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$10,156.46 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED (see documents on file); PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Approval of Funding for Remedial Teacher

As previously noted the Title One grant continued to diminish while costs for the remedial reading position increased.

- *LISA REAGAN MOVED TO EARMARK THE NECESSARY AMOUNT OF MONEY CURRENTLY ESTIMATED AT ABOUT \$45,000 OUT OF THE TEACHERS SALARY INCREMENT LINE TO PAY THE REMAINDER OF THE SALARY OF THE TITLE ONE REMEDIAL READING TEACHER ; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Superintendent's Report

(Agenda Item #4)

Opening of School

Supt. Weiss praised the stellar opening and thanked all those who worked hard to make it happen.

Grants Update (See documents on file.)

The current status and history of both Oak Bluffs School (OBS) and Islandwide grants were reviewed at some length including the:

- OBS portion of Title 2 (teacher quality/professional development),
- Kindergarten Grant paying for one OBS paraprofessional,
- Early Literacy for remedial reading applied for by Prin. Binney,
- Rural Education Assistance Program (REAP) for wide educational application,
- 21st Century Community Learning for After School programs, now administered by the YMCA; this was likely to sunset due to different bureaucratic styles of the YMCA and the Mass. Dept. of Elementary and Secondary Education (DESE – formerly the Dept. of Ed.)
- a number of other Islandwide grants particularly for Special Education (SpEd) through the Shared Programs in the Superintendent's Office.

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- Supt. Weiss singled out the Tower Foundation, a private grantor that was extremely generous to the Martha's Vineyard Public Schools (MVPS).
- There was a brief discussion on a liaison between the MVPS and preschools.
- The OBSC thanked Supt. Weiss for the report.

Requirements for Induction of Mentoring (See documents on file.)

Asst. Supt. Laurie Halt explained the requirements and configuration of mentoring and induction for new teachers including:

- beginning teachers,
- experienced teachers new to the school, or to the MVPS or to Mass. DESE,
- OBS extra work in teacher support which contributed to high staff retention rates,
- correlation with licensure,
- teacher peer meetings and workshops,
- mentor training, release time, and assignment guidelines.

The OBSC discussed and requested information on the specific configuration of OBS mentoring and new staff. Mentor logs were available for review by OBSC members.

- Former Asst. Supt. Marge Harris's work in updating teacher mentoring and licensure had placed the MVPS in good standing.

Policy (Agenda Item #5)

The Dept. of Children and Families (formerly the Dept. of Social Services/Family Services) strongly objected to being included in the Student Lunch Policy (see 4/15/08 Minutes p.3 #5) without notification or consultation and particularly emphasizing the agency as supportive rather than enforcing. IT WAS THE CONSENSUS OF THE OBSC THAT THE LUNCH POLICY BE AMENDED ACCORDINGLY.

Principal's Report (Agenda Item #6)
Opening of School

Prin. Binney also praised the wonderful and seamless opening day. The school grounds looked fabulous thanks to Richard Combra Jr. and the OB Highway Dept.. New staff and the new guidance counselor were welcomed. The School Community Meetings were punctual and a great success.

- A fire drill went well with no citations.
- The School contracted with Allied Waste to put all recyclables in a dumpster without sorting making recycling more convenient for all.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
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Building Use Basketball

Men's Basketball Sundays (requiring an authorized personnel) was still in process (see 8/26/08 Minutes).

- *LISA REAGAN MOVED TO GRANT AN EXCEPTIONAL FEE TO THE WEDNESDAY BASKETBALL OF \$400 PER YEAR; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Funding Math Support

The OBSC discussed the funding and configuration of the Math Support Teachers (see 12/5/06 Minutes p.2). The direct correlation of improvement in MCAS Math scores would be noted for financial justification to the Town.

- In response to Priscilla Sylvia questioning on future funding Prin. Binney stated on the record that if no grant moneys were available the program would be discontinued and that no money was proposed for the program in the FY10 budget. Lisa Reagan thanked Priscilla Sylvia for her fiscal responsibility.

- *LISA REAGAN MOVED TO FUND THE MATH SUPPORT POSITION WITH THE NECESSARY MONEYS FROM:*

- PRINCIPAL'S RESEARCH AND DEVELOPMENT (~ \$18,000) AND,

- REAP GRANT (~ \$14,000);

PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY 2 AYES, 0 NAYS, 0 ABSTENTIONS.

Maintenance:

- A custodian was absent with a long term injury, a substitute was hired and shifts altered to compensate.
- Oak Bluffs Building Inspectors made a thorough tour of the school with Asst. Prin. Gina Patti and requested a detailed scaled map to determine occupancy of each room. Consequently an architect suggested a digital map which could also be used for updating evacuation plans, parent information, etc.
- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF ABOUT \$1,500 FROM THE SCHOOL CHOICE FUND FOR DIGITAL MAPPING OF THE OAK BLUFFS SCHOOL; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

MCAS: Students in Need Chart / AYP letter

The detailed study of MCAS failing scores showed a preponderance of SpEd or English Language Learner (ELL) students with issues of frequent absence or absence for testing, or changed in Mass. State restrictions on alternative testing.

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The OBSC discussed comparative state and national scores (Mass. has one of the highest standards in the U.S.) A letter to parents brought no responses (see documents on file).

Special Ed: Hiring a Paraprofessional for Residential Placement

An Oak Bluffs student was accepted into the Mass. Hospital School in Canton. Although there was no residential tuition the move involved two costs:

- a one-on-one paraprofessional was required (as had been in place at the OBS) to accompany the student – which would mean residing in Canton five days a week ,
 - student travel costs to and from the Hospital School possibly weekly – to be covered by the Shared Programs Office.
- *LISA REAGAN MOVED PERMISSION FOR STUDENT SUPPORT DIRECTOR DAN SEKLECKI TO POST AND HIRE A PARAPROFESSIONAL POSITION TO ATTEND A STUDENT AT THE MASSACHUSETTS HOSPITAL SCHOOL ; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Enrollment / School Choice Numbers was holding steady at 411.

Facility Issues: Capital Improvement Plan

Estimates were being solicited on painting the exterior trim.

Personnel (Agenda Item #7)

Staffing Update/Leaves of Absences/

Kelly Pecararo was on maternity leave.

- *LISA REAGAN MOVED TO GRANT LIZ FORNS A LEAVE OF ABSENCE FROM HER PARAPROFESSIONAL POSITON TO BE A LONG TERM SUBSTITUTE; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *LISA REAGAN MOVED TO ACCEPT WITH REGRET THE RETIREMENT OF BETSEY GATELY; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

SAC: SIP: Include AYP status (Agenda Item #8)

The School Advisory Council (SAC) has not yet met. The Parent Teacher Organization (PTO) would meet tomorrow.

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Parent Groups (PTO) First Meeting Sept. 17th (Agenda Item #11)

The Parent Teacher Organization (PTO) would meet tomorrow.

New/Old Business (Agenda Item #8)

Lisa Reagan noted a number of great reviews from children and thanked Prin. Binney and staff.

The next meeting of the OBSC was scheduled for Tuesday, October 21, 2008 at 8:30AM.

Adjourn

Meeting adjourned at 6:35PM.

Documents on file:

Agenda 9/17/08
OBS Crossing Guard Survey
School Committee Meeting 9/16/08 Cover Sheet
Fund Balances 2008-2009 9/11/08
Fund Balances 2007-2008 9/8/08
OBS General Fund Expenditure Report (8 p.) 9/11/08
Revolving Lunch 2008-2009 9/11/08
Revolving Lunch 2007-2008 8/13/07
Alexander & Dyke Invoice 9/3/08
BTU Control Invoice 9/7/08
Perry Electric Invoice 8/23/08
School Choice Expenses 2008-2009 8/27/08
FY'09 BTU Expense by Room 9/11/08
YTD Sub Expenses 2008-2009 9/11/08
Rusty's Inc. Invoice 9/9/08
Alexander & Dyke Invoice 9/9/08
Alexander & Dyke Replacement Invoice 9/3/08
Central Restaurant Products Invoice 9/16/08
Parker Carpets Invoice 8/27/08
Perry Electric Invoice 9/10/08
Prin. Binney email re: Miscalculation 9/9/08
Mass. DESE Regulations for Educator Licensure and Preparation Program
Approval 9/16/08
MVPS State, Federal & Other Grant Applications FY 2009
Supt. Weiss letter re: Improvement in E/LA 9/4/08
Prin. Binney letter of thanks to Richard Combra

Approved as written 11/18/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, October 21, 2008 8:30 AM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Lisa Reagan,;
Others: Principal's Office – Laury Binney, Gina Patti;
Superintendent's Office – Jim Weiss, Amy Tierney,
Laurie Halt, Dan Seklecki
NAACP – Carrie Tankard
Recorder - Marni Lipke

*Late arrivals
or early departures

The meeting was called to order at 8:34 AM.

Minutes: September 16, 2008 approved (Agenda Item #1)
*PRISCILLA SYLVIA MOVED TO ACCEPT THE SEPTEMBER 16, 2008 MINUTES; LISA REAGAN
SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Public Comment (Agenda Item #2)

The Oak Bluffs School Committee (OBSC) discussed the building use application of the National Association for the Advancement of Colored People (NAACP) for their Christmas Bazaar. Concern had been expressed over the authorized personnel and the state of the building after the previous NAACP event Juneteenth, Carrie Tankard emphasized that this was a different event: the cafeteria was not used, it was covered by two authorized personnel, two hours of custodians had been paid for just in case they were needed, and the event and the NAACP had a good track record. She would convey the OBS concerns to the NAACP President. There was a brief discussion on the time the OBSC and OBS spent on building use.

Financial Report (Agenda Item #3)

School Lunch Fund (See documents on file.)

Due to up front payments the September balance was well in the black.

Expenditure Report (See documents on file.)

A number of accounting procedures were explained to clarify certain line items. The Special Education (SpEd) Summer School which had evolved into an Islandwide Shared Services Program had never been properly budgeted and was in deficit again this year. The Program was enhanced with high school students serving as buddies to earn community service credits.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
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School Choice Fund (See documents on file.)

The OBSC asked the Parent Teacher Organization to present their complete plans for the cafeteria before any further expenses were requested.

- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$4,118.00 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED (see documents on file); PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$599 FROM THE SCHOOL CHOICE FUND TO PAY FOR THE EXPLORE LEARNING WEBSITE; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *LISA REAGAN MOVED TO RESCIND THE PREVIOUS AUTHORIZATION ON THE EXPLORE LEARNING WEBSITE; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*
- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$5,500 FROM THE SCHOOL CHOICE FUND TO PAY THE VINEYARD PLAYHOUSE INVOICE; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*
- It was noted that the Playhouse was very responsive to school needs and the shift of the play to December with integration into the curriculum was turning out to be a good way to focus the first semester.

FinCom Mtg. – Level funding report

The Superintendent's office, OBS and Martha's Vineyard Regional High School (MVRHS) administrators met with the OB FinCom and were presented with a rough draft of the projected Town budget for Fiscal Year 2010 (FY10) (see documents on file). The FinCom expressed concern over loss of income, fuel prices, insurance increases, and the financial crisis. If all departments submitted flat funded (0%) budgets the Town would only have about \$200,000 to spare. The meeting had ended with a consensus for a need to work together and talk.

- Supt. Weiss confirmed that the mood all over the Island was that this would be a very difficult budget year.
- With contractual obligations and the Supt. Shared Services Office budget the FY10 budget was already up 5.7% (~\$350,000). In addition, due to population shifts, the Oak Bluffs MVRHS assessment would rise.
- The OBSC directed Prin. Binney to develop a budget that would demonstrate what was really necessary and then prioritize it to present a 0% raise.

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- Steps should be taken to keep up staff morale.
- Overrides were discussed in terms of last year's school override (no word on the regularization of the vote), and the assurance that this year's override could be town-wide, and whether such an override might pass or fail.

Superintendent's Report (Agenda Item #4)

Combined Enrollment Report (See documents on file.)

OBS enrollment was fairly stable although kindergarten enrollment continued to grow. Oak Bluffs Charter School enrollment had dropped to 29 (from 33). Oak Bluffs MVRHS student numbers dropped but as other towns' enrollment dropped more steeply Oak Bluffs' assessment would rise.

Internet Safety

In a repeat of last year's highly successful program the MV Times and Comcast were sponsoring another Internet Safety presentation for MV Public School (MVPS) Middle School students on Wednesday, November 15th with a presentation for parents in the evening.

A Memorandum of Understanding was being negotiated to share information between the District Attorney's office, police agencies and schools. For example if a family member were arrested for drug possession the school principal and guidance (only) would be notified so that the children could be monitored. The OBSC discussed confidentiality, and beneficial not punitive intentions.

At the conclusion of a three year cycle and as required, the OBSC took responsibility for and acknowledged the SpEd guidelines and regulations including: evaluation, assessment and individualized assessment, parent involvement, amendments to Mass. General Law and individual education plans. If requested the OBS would be legally obligated to provide SpEd services for any OB student attending a private school but not a charter school or home schooled.

• LISA REAGAN MOVED TO APPROVE AND AUTHORIZE THE CHAIR TO SIGN THE SPECIAL EDUCATION PROGRAM PLAN STATEMENT; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.

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Policy (Agenda Item #5)
Lunch Policy Revision

The policy had been amended to delete the social services notification.

- *LISA REAGAN MOVED TO APPROVE FIRST READING OF AMENDED STUDENT LUNCH PROGRAM DEBT COLLECTION POLICY; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Principal's Report (Agenda Item #6)

This was a busy month with 5th grade tests, parent teacher conferences, etc.

Building Use: NAACP / Authorized Personnel (see above #2)

Maintenance: Custodial / Energy Star Award

A long term illness had reduced the custodial staff by one, stressing the team and demonstrating the necessity of having five on staff.

- The OBS received a plaque as an Energy Star School.

MCAS: Grade Level Dissemination / AYP Status

Prin. Binney commended Asst. Supt. Laurie Halt's fabulous work which produced a spreadsheet on MCAS data. It allowed the staff to tease out where individual SpEd students needed work, curriculum issues, what might be poorly formulated MCAS questions, or simple vocabulary issues. The final analysis would be done by November 10th.

- English/Language Arts (E/LA) scores showed some SpEd or low income students continuing flat (no improvement, no decline). Action plans would be developed and implemented for each student – a heavy burden when looking at a \$350,000 budget cut.
- Supt. Weiss reviewed the sanctions that would be imposed if the school continued to fall short of its AYP goals, further noting that the standards bar would be raised significantly next year.

The OBSC was invited to attend any of the four films being shown tomorrow, October 22nd for the Professional Development half day when the new Professional Growth Program would be rolled out.

Special Ed:

Students and Discipline

The Administration spoke about four students currently presenting severe special needs and/or behavioral issues that were consuming heavy time and attention from the Administration, guidance and staff.

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Enrollment / School Choice Numbers

The Enrollment had risen to 410 with 47 School Choice students.

Facility Issues: Folding Door in Cafeteria / Maps

- The cafeteria folding doors need to be repaired and steps would be taken to find the door manufacturers.
- The library balcony and railing were closed to the public and posted as unsafe due to a rotten railing and drainage issues. The librarian agreed to monitor the situation and an evaluation would be conducted.
- The library roof and flying horse weather vane were still concerns and there was a ~\$9-10,000 residual in the roof fund from previous years.
- The building inspector was impressed with digitalized maps of the OBS and every teacher received a copy. Maps were now posted both inside and outside the school with bus and transportation maps in both English and Portuguese.

School Play 11/14,15,16 "Sound of Music"

Other school events were:

- 8th grade Auction – Saturday, October 25th at 6:00PM.
- Annual PTO UNICEF Halloween and pot luck – Sunday, October 26th,
- Annual ELL pot luck – Monday, October 20th was well attended and a great job by ELL director Debbie Hart.
- Parent Teacher Organization (PTO) tonight Tuesday, October 21st at 7:00PM where Prin. Binney will show a short movie about his adventure in Brazil.
- Portuguese adult learning classes were doing well - Mondays and Thursdays 3:00-4:00PM through December.

The Mid Continent Regional Educational Lab (MCREL) report was published (see documents on file and 2/20/07 Minutes p. 2 #4), a nice testimonial to OBS achievement in addressing student needs in math.

An overview of staff mentoring showed the number of mentors and 'mentees' the goal being to retain staff and consequently reduce mentoring costs.

Personnel

(Agenda Item #7)

Staff Update /Leaves of Absences

Maggie Greeley

- *LISA REAGAN MOVED TO ACCEPT MAGGIE GREELEY'S RESIGNATION EFFECTIVE IMMEDIATELY; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS*

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Lenny Schoenfeld

- *LISA REAGAN MOVED TO ACCEPT LENNY SCHOENFOLD'S RETIREMENT AT THE END OF THE SCHOOL YEAR WITH REGRET; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Other possible retirements and/or resignations were reviewed briefly.

School Advisory Council (SAC) SIP – Final Copy (Agenda Item #8)

Supt. Weiss approved the final version of the School Improvement Plan (SIP) with an added fourth objective to identify and improve the education for economically disadvantaged, ELL and special needs students. This would satisfy one of the requirement for AYP acceptance.

- *LISA REAGAN MOVED TO ACCEPT THE AMENDED SCHOOL IMPROVEMENT PLAN; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS*

Old /New Business: Bicycle Training (Agenda Item #9)

A number of OBSC member and staff observations showed a need for bike training for students. A request would be sent to the police and a notice put in the Carousel. Free helmets were available (the law mandated that all minors wear helmets).

The OBSC again requested a five year capital plan for facility maintenance.

Parent Groups (PTO) (Agenda Item #11)

October Meeting: Laury's Brazil Presentation (see above p. 5)

Correspondence (Agenda Item #10)

A letter was sent thanking Richie Combra for the maintenance work on the school grounds.

The next OBSC meeting will be 8:30AM November 18, 2008 at the OBS Conference Room.

The next AISC meeting will be 7:00PM October 29, 2008 at the MVRHS Cafeteria.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
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Adjourn

The meeting adjourned at 10:40AM

Documents on file:

- Agenda 10/21/08
- School Committee Meeting 10/21/08 Cover Sheet
 - Fund Balances 2008-2009 10/9/08
 - OBS General Fund Expenditure Report (8 p.) 10/17/08
 - Revolving Lunch 2008-2009 10/9/08
 - Revolving Lunch 2007-2008 8/13/08
 - (*tally slip*)
 - Crossland Landscape Inc. Invoice 9/23/08
 - Alexander & Dyke Invoice 9/29/08
 - BTU Control Invoice 10/12/08
 - Perry Electric Invoice 10/1/08
 - School Choice Expenses 2008-2009 9/24/08
 - FY'09 BTU Expenses By Room 10/17/08
 - YTD Sub Expenses 2008-2009 10/16/08
 - Alexander & Dyke Invoice 10/15/08
 - Revolving Lunch 2008-2009 10/20/08
- W.E. Adams Painting and Restoration Invoice 10/20/08
- Town of Oak Bluffs Estimated Budget for FY 2010 10/16/08
- October 1, 2008 Enrollment Census MVPS K-12 (11 p. including title p.) 10/9/08
- Student Lunch Program Debt Collection Policy 10/17/08
- Math Education Practices for Students with Disabilities and other Struggling Learners p. 84-93

Approved as written 11/18/08.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, November 18, 2008 8:30AM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Judi O'Donoghue*, Lisa Reagan,;
Others: Principal's Office – Laury Binney, Gina Patti;
Superintendent's Office – Jim Weiss, Laurie Halt, Dan Seklecki
MV-YMCA - John Clese, Donald Langley
Recorder - Marni Lipke *Late arrivals

or early departures

The meeting was called to order at 8:33AM.

Minutes of June 23rd, August 26th, October 21st, approved

(Agenda Item #1)

LISA REAGAN MOVED TO ACCEPT ALL BACK MINUTES: JUNE 23, 2008, JUNE 23, 2008 ALL ISLAND SCHOOL COMMITTEE/LOCAL, JULY 15, 2008, AUGUST 26, 2008, AND OCTOBER 21, 2008; PRISCILLA SYLVIA SECONDED; MOTION PASSED: 2 AYES, 0 NAYS, WITH ABSTENTIONS AS ABSENT.

Public Comment (Agenda Item #2)

The MV YMCA used the Oak Bluffs School (OBS) building extensively, running an After School Program (expanding from 12 to 17) as well as programs during school breaks and a summer camp, all for reasonable rates subsidized by grants. They assumed some maintenance pieces to offset school custodians, leaving clean rooms and keeping excellent communications with the front office, who they commended for their pleasant efficient teamwork. The summer garden boxes and farm program had been a great success and the cafeteria staff had put their list in for next year. Thanks were expressed all around for the meeting and the use and care of the building.

Financial Report (Agenda Item #3)

School Lunch Fund (See documents on file.)

The fund was still in the black but participation had dropped to 177 (possibly due to the new vending machine) with a rise in free and reduced lunches.

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Expenditure Report (See documents on file.)

The OBS was in fairly good shape although there was some concern over long term substitute draws (see below: Personnel).

School Choice Fund (See documents on file.)

The OBSC requested more information on previous funding for the Social Skills Drum Program.

- *JUDI O'DONOGHUE MOVED TO AUTHORIZE THE WITHDRAWAL OF \$1,308.95 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED (see documents on file); LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

FY10 Budget – Level Funding FinCom Letter (See documents on file.)

Both the Town Administrator and the Finance Committee sent letters strongly requesting a level funded budget (see below: SAC: Budget).

Policy (Agenda Item #5)

Lunch Policy Revision

- *JUDI O'DONOGHUE MOVED TO APPROVE THE SECOND READING OF THE AMENDED STUDENT LUNCH PROGRAM DEBT COLLECTION POLICY; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Principal's Report (Agenda Item #6)

Building Use: Sunday Basketball

Sunday morning basketball players were using the back door which was not allowed. The situation was being rectified.

Maintenance: Deck on Library

Thanks went out to Lisa Reagan and her husband for the estimate on the Library railings (see documents on file and 10/21/08 Minutes p. 5) which were in better shape than feared.

- *JUDI O'DONOGHUE MOVED TO PROCEED WITH OPTION ONE AND TO AUTHORIZE A WITHDRAWAL FROM THE SCHOOL CHOICE FUND TO PAY SAME; LISA REAGAN SECONDED; MOTION PASSED: 2 AYES, 0 NAYS, 1 ABSTENTION – LISA REAGAN due to recusal.*

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Enrollment/School Choice Numbers – Enrollment was 406 with 48 school choice students. 33 Oak Bluffs students ‘choiced’ out to other schools for a net gain of 15.

Facility Issues: 5 Year Plan – still no plan.

Thanks to Lisa Reagan Hufcor of Rockland, MA will come to the Island to repair the moveable door in the gym and do some preventive maintenance on the other doors. Other schools will be alerted in the hopes of sharing travel costs.

School Play 11/12-14 “Sound of Music went off extremely well with particular praise to the 6th grade lead.

Students & Discipline

One of the four students with challenging needs (see 10/21/08 Minutes p. 4 #6) had been enrolled in the Edgartown Social Skills program. There would be a series of staffing shifts that might be temporarily disruptive—it was noted that the shifts showed how, despite separate budgets and districts, the MV Public Schools (MVPS) collaborated for the benefit of its students.

Personnel (Agenda Item #7)

Staff Update /Leaves of Absences/Crossing Guards

- Skye Sonneborn had requested 12 weeks of child leave – a substitute had been interviewed and recommended.
- *JUDI O'DONOGHUE MOVED TO APPROVE CHILD REARING LEAVE FOR THE REMAINDER OF THE ACADEMIC YEAR FOR KELLY PECARARO; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- To accommodate an internal position shift *JUDI O'DONOGHUE MOVED TO APPROVE A LEAVE OF ABSENCE FOR THE REMAINDER OF THE ACADEMIC YEAR FOR JULIE GIORDANNO; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

School Advisory Council (SAC): Budget (Agenda Item #8)

Two new members added to the vibrancy of the SAC. After much deliberation the SAC cut \$51,000 from the Fiscal Year 2010 (FY10) budget – most items taken from last year’s override cut list. The OBSC and Administration discussed the larger picture.

- About a \$300,000 reduction would be needed to bring the budget to level funding.

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- A \$125,000 commitment from School Choice would be necessary to maintain the current budget level, so that the \$300,000 reduction would be in addition to that commitment.
- It would not be fiscally prudent to commit too much more from the School Choice fund as the fund supported most facility issues (which were not in the Budget) and acted as a reserve.
- Of the OBS two revenue funds, the School Choice fund was likely to be the more stable as it simply moved money from one district to another without effecting the bottom line. On the other hand Circuit Breaker (Special Education reimbursement) was vulnerable to Mass. State budget cuts (see 10/21/03 Minutes p.2 # 2).
- Given the state of the economy it was quite probable that next year would be just as bad as this year, consequently enough should be preserved to allow for future reductions.
- Three tiers of proposed cuts for the FY10 OBS Budget were suggested to show:
 - a frugal budget maintaining service and a smoothly functioning school,
 - cuts dropping non-essential but valuable programs,
 - what would constitute a level funded budget.

Old /New Business

(Agenda Item #9)

The Selectmen were charging \$300 for overnight parking at the school from September to June (the dates to be adjusted to the school year) this could not be adjusted for teachers however it was pointed out that parking was free down the street.

Parent Groups (PTO)

(Agenda Item #11)

TAT Personal Safety Program

The excellent, informative Talking About Touching (TAT) program was in progress for kindergarten through to 2nd grade, with a component for parents that sparked interesting discussions. The program extended to other personal safety including such things as bike helmets however the OBSC felt it important to pursue further student bike trainings with the OB Police.

- Children had been observed unsafely crossing County Road by Pinewood. Crossing guards would be revisited at the next meeting.

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Draft of Cafeteria Process

The OBSC requested a complete plan for the PTO cafeteria renovation project including the total vision, how much was projected to be fund raised, how much was expected from the OBS budget and a time frame.

- Meetings were scheduled at the Oak Bluffs School Conference Room:
 - Joint OBSC/SAC meeting 4:00PM December 11, 2008.
 - Regular OBSC meeting will be 8:30AM December 16, 2008.
- Public Hearing on the FY10 Budget would be held in January 2009.

Executive Session

(Agenda Item #12)

JUDI O'DONOGHUE MOVED TO GO INTO EXECUTIVE SESSION AT 10:07AM NOT TO RETURN TO REGULAR SESSION UNDER MASS. GENERAL LAW CH. 39 SECTION 23B #3 FOR THE PURPOSE OF DISCUSSING STRATEGY WITH RESPECT TO POTENTIAL LITIGATION AND TO INVITE SUPERINTENDENT JIM WEISS, ASSISTANT SUPERINTENDENT LAURIE HALT, STUDENT SUPPORT DIRECTOR DAN SEKLECKI, PRINCIPAL LAURY BINNEY, ASSISTANT PRINCIPAL GINA PATTI AND RECORDER MARNI LIPKE TO BE PRESENT; LISA REAGAN SECONDED; PRISCILLA SYLVIA AYE, JUDI O'DONOGHUE AYE, LISA REAGAN AYE.

Adjourn

JUDI O'DONOGHUE MOVED TO ADJOURN AT 10:22AM; LISA REAGAN SECONDED; JUDI O'DONOGHUE AYE, PRISCILLA SYLVIA AYE, LISA REAGAN AYE.

continued >

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Documents on file:

- Agenda 11/18/08
- School Committee Meeting 9/16/08 Cover Sheet
 - Fund Balances 2008-2009 11/3/08
 - OBS General Fund Expenditure Report (8 p.) 11/3/08
 - *Tally slip*
 - Alexander & Dyke Invoice 11/6/08
 - Crossland Landscape Inc. Invoice 10/24/08
 - Falmouth Glass and Mirror Co. Inc. Invoice 10/23/08
 - Hobart Invoice 10/21/08
 - BTU FY'09 Expense by Room 11/5/08
 - School Choice Expenses 2008-2009 (2 p.) 11/18/08
 - YTD Sub Expenses 2008-2009 11/13/08
 - Revolving Lunch 2008-2009 11/18/08
 - Revolving Lunch 2007-2008 8/13/07
- Reagan Construction Memorandum re: Library Deck and Railings 11/16/08
- Student Lunch Program Debt Collection Policy 10/17/08
- OB Board of Selectmen letter re: FY2010 Budget Constraints (2 p.) 10/31/08
- OB Finance and Advisory Committee letter re: FY2010 Budget (2 p.) 11/4/08

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- Crossing guards were debated especially in relation to cutting a bus route (see Tier 3). Another issue was whether this was a school or police responsibility (see 10/16/07 Minutes p.3 #D and 1/15/08 Minutes p.2 #5). It was finally agreed to retain one crossing guard at \$5,000. -\$8,850.
- After some consideration the Library Books line was reduced by half. -\$4,000.

Tier Two – uncomfortable and reduction in important services

- Increasing the amount of School Choice funds committed to the operating budget would:

- deplete long term savings,
- endanger sufficient funds for maintenance and capital improvements, and
- require the same amount be committed or made up in budget cuts each following year.

In the end it was agreed to increase the dedicated amount from \$125,000 to \$155,000.

- Use of the school facility was considered throughout the meeting both in terms of community use and in terms of restricting school services to 8:15AM-3:00PM 10 months of the year, i.e. no extra-curricular activities, summer camps, etc. The School had always been a community school and withdrawing use would be problematical. Savings would include:

- power and light (by formula for per/room usage),
- wear and tear on the facility,
- possible wastewater fees,
- custodial coverage.

The discussion focused on:

- availability of alternate venues for adult events,
- school related activities versus community youth activities,
- summer use, evening use, weekend use.

It was agreed that the change be clearly defined as:

- the facility would be open in the evenings while the custodians were on duty with a preference for youth/child activities.
- the facility would be closed on weekends. -\$ unknown

- In consequence of building use reduction, two custodians could be reduced to 10 month positions. -\$16,000

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December 11, 2008

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- With great reluctance it was agreed it might be possible to reduce one paraprofessional – hopefully by attrition. It was noted that in terms of quality education the paraprofessionals were the most cost effective resource in the school. In addition the loss of too many paraprofessionals would force separate tracking for SpEd students which was against all school policy. -\$20,000.
- It was unwillingly agreed to cut After School Library which was a well used service. There was some support in the YMCA programs, although this was fee based (some scholarships were available at this time). -\$2,000
- Tiers One and Two would bring the FY10 OBS Budget down to at least 1.87%
- Other cuts were found to be unfeasible: PowerSchool® software tech support, textbooks, substitutes, another paraprofessional, undistributed conferences and workshops, off-Island field trips.

Tier Three – cutting into muscle.

- One bus route would be an unpopular measure, all children within 1 mile of school having to walk. It was also likely to increase traffic as more parents drove children to school. -\$30,000
- The band program was debated as to:
 - parity for OBS student musicians moving on to High School band,
 - importance of music to academic learning,
 - a resource not available elsewhere on the Island,
 - possible loss of school choice students and attendant revenue.The OBSC, SAC and Administration were very unwilling to cut this program (see documents on file). -\$33,000
- It was subsequently agreed that all of Tier Three were measures of very last resort to be presented separately from Tiers One and Two.
- To minimize rumor all present were asked to keep these proposed reductions (as well as the discussion) confidential until decisions were finalized at the OBSC meeting Tuesday, December 16th at 8:30AM. The staff and educational community could then be appropriately informed.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
December 11, 2008

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Adjourn

The meeting closed at 5:35PM

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Documents on file:

- Agenda 12/11/08
- OBS Proposed FY10 Budget Draft #1 (5 p.) 12/3/08
- SAC Recommendations for 2009-2010 OBS Budget
- Ten Lessons the Arts Teach