

**ALL-ISLAND SCHOOL COMMITTEE
OF MARTHA'S VINEYARD PUBLIC SCHOOLS
Thursday, October 2, 2008 7:00PM
Martha's Vineyard Regional High School Library Conference Room**

Present: Up-Island	Chair – Dan Cabot, Roxanne Ackerman*,
Edgartown	Les Baynes, Susan Mercier, David Rossi
Oak Bluffs	Lisa Reagan, Priscilla Sylvia
Tisbury	Becky Duarte-Cass,
Others	
Shared Prog. Of.	Supt. Jim Weiss, Asst. Supt. Laurie Halt, Business Affairs Amy Tierney Student Support: Dan Seklecki, Autism Director – Hope Murphy, Early Childhood Coordinator – Annie Palches,
Principals:	West Tisbury School – Michael Halt Tisbury School – Richard Smith Edgartown School – John Stevens
FinComs:	Tisbury – John Snyder West Tisbury – Al Devito, Gregg Orcutt
Press	MV Times Janet Hefler MVTV – Carl Holt
Recorder	Marni Lipke * Late arrivals or early departures

**Individual Committee Review of Administering Prescription Medicine
to Students – 2nd Reading** (Agenda Item #IV)

- THE OAK BLUFFS SCHOOL COMMITTEE (OBSC) WAS CALLED TO ORDER AT 7:06.
- *MS. PRISCILLA SYLVIA MOVED THE SECOND READING OF ADMINISTERING PRESCRIPTION MEDICINES TO STUDENTS ATTENDING THE MARTHA'S VINEYARD PUBLIC SCHOOLS POLICY; MS. LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*
- THE OBSC ADJOURNED BY CONSENSUS.

- THE EDGARTOWN SCHOOL COMMITTEE (ESC) WAS CALLED TO ORDER.
- *MR. LES BAYNES MOVED THE SECOND READING OF ADMINISTERING PRESCRIPTION MEDICINES TO STUDENTS ATTENDING THE MARTHA'S VINEYARD PUBLIC SCHOOLS POLICY; MR. DAVID ROSSI SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- THE ESC ADJOURNED BY CONSENSUS.

Schedule Next Meeting Date (Agenda Item #VI)

The next meeting was scheduled for 7:00PM Wednesday, October 29, 2008 the main order of business would be to finalize the Superintendent's Shared Services Fiscal Year 2009 (FY09) Budget.

**ALL ISLAND SCHOOL COMMITTEE
OF THE MARTHA'S VINEYARD PUBLIC SCHOOLS
October 2, 2008**

2

Call to Order (Agenda Item #I)

The All Island School Committee (AISC) meeting was called to order at 7:12PM there was no quorum*.

Presentation of FY10 (2009-10) Shared Services Budget (Agenda Item #III)

The Martha's Vineyard Public Schools (MVPS) encompassed about 2,100 students, 500 staff, \$84,000,000 worth of facilities, and a \$50,000,000 aggregate budget. In view of the difficult economic situation the goal of this budget cycle was to consolidate last year's additional Special Education (SpEd) programs and re-examine the office for efficiency. The office and staff could work more efficiently if the towns would agree to consistent software and/or financial procedures; for example the Martha's Vineyard Public Schools payroll now involved five to seven separate processes. Finances were presented in a number of charts (see documents on file) the main businesses of the Office being:

- Supt. Off. with payroll, financial matters, grant administration, etc,
- Curriculum and instruction,
- English Language Learning (ELL) services,
- Professional development,
- Special Education and shared direct services including psychologists, early childhood, etc.

The vast majority of the office encompassed direct service to the school—as opposed to management and oversight—such that cuts in the scope of the office would mean services currently shared among the five districts would have to be individually hired by each school.

- Contractual raises for teachers, paraprofessionals, secretaries, etc. were included, as well as a 4% pool for administrators and non-contractual personnel.
- Benefits cost such as health care was expected to rise 10 -12%.
- 0.5 Full Time Equivalent (FTE) of a business secretary was eliminated.
- The Financial Administrative Assistant was reduced by .2 FTE.
- A 0.5 FTE speech therapist was added.
- One FTE Project Headway Paraprofessional was added.

* Roxanne Ackerman entered the meeting at 7:14PM and completed the quorum.

- Records Retention Management \$5,000 – As the keeper of all personnel records the Office was required by law to archive all employee files which were currently subject to damp and harmful conditions in the Office basement. A firm would be hired to rescue, organize and transfer this information into electronic files.

- Facilities Consulting Service \$5,000 – would begin the process of finding a new office, that was adequate to the number of working staff, and fully handicap accessible, with private offices – currently confidentiality was a major problem.

- Induction and Mentoring \$10,000 - All schools were now required by the Commonwealth to offer induction and mentoring to new staff who must participate in the program. A small grant from the State no longer covered the growing expenses and number of staff.

- Bridges Project Contracted Services \$33,000 (was \$5,000). - The original program (see 9/26/07 Minutes p. 2) was doing well however best practice recommended an extended day to teach students how to apply what they learned at school to the rest of their lives.

**ALL ISLAND SCHOOL COMMITTEE
OF THE MARTHA'S VINEYARD PUBLIC SCHOOLS
October 2, 2008**

3

- Network Support \$10,000 – a one time expense to upgrade the hardware that ran First Class and Budget Sense.

In conclusion the budget was up \$164,748 or 4.8% some of which was accounted for by the decline of grant funding.

Supt. Weiss thanked the staff for their hard work in putting a budget together that maintained cost effective, appropriate and high quality services.

The All Island School Committee (AISC) and town Finance Committees (FinCom) representatives discussed the 4% salary pool including teacher cost of living (COL) raises and steps, as well as the high cost of living on the Island. At least two of the Supt. staff (the Assistant Superintendent and the Business Administrator) were considerably below comparable positions in comparable districts and he had hoped to bring their salaries up to low parity.

- *MR. LES BAYNES MOVED TO AUTHORIZE SUPT. WEISS TO INCLUDE AN ADDITIONAL \$10,000 INTO THE POOL OF NON-UNION CONTRACTUAL SALARY RAISES FOR THE FY10 PROPOSED SUPERINTENDENTS SHARED SERVICES BUDGET; MS. LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS.*

The new change increased the FY10 Budget to 6-7% raise and the AISC discussed

- the consultants who would start work on the records,
- stable or declining grants that no longer covered rising expenses (total grant income \$1,200,000),
- facilities maintenance for an aging, overworked building,
- the successful initiative to shift employees to better, cheaper health insurance,
- population projections for all students leveling off with rises in Project Headway and Bridges populations,
- staff to student ratios.

Supt. Weiss thanked the West Tisbury and Tisbury FinComs for their steady participation and requested any letters of budgetary guidance in time for the final vote at the next meeting (10/29/08). Questions were welcomed and should be directed first to Business Administrator Amy Tierney.

Review and Approval of Minutes – September 22, 2008 (Agenda Item #1)
MS. SYLVIA MOVED TO APPROVE THE SEPTEMBER 22, 2008 MINUTES; MR. BAYNES SECONDED; MOTION PASSED: 6 AYES, 0 NAYS, 2 ABSTENTIONS- SUSAN MERCIER, DAVID ROSSI due to absence.

**ALL ISLAND SCHOOL COMMITTEE
OF THE MARTHA'S VINEYARD PUBLIC SCHOOLS
October 2, 2008**

4

After a long and arduous process the Martha's Vineyard Regional High School District (MVRHSD) and the Up Island Regional School District (UIRSD) purchase 16 blue bird school buses. Supt. Weiss praised Ms. Tierney for her patience and persistence through three bid cycles, award challenges and consultations with the Inspector General's office.

- As costs were down Mass. State Chapter 71 would also drop and had been budgeted accordingly. Notice was taken of the huge State budget shortfall.

Adjournment

MS. SYLVIA MOVED TO ADJOURN AT 8:18PM; MS. MERCIER SECONDED; MOTION PASSED BY CONSENSUS.

Documents on File:

- Agenda 10/2/08
- Weiss cover letter re: FY10 Budget 10/1/08
 - MVPS Superintendent's Shared Services Budget 2009-2010
 - *Organizational Chart Superintendent's Shared Services Office 9/29/08*
 - How is the Superintendent's Shared Services Budget Spent? *pie chart*
 - What does the Superintendent's Shared Services Budget do? *pie chart*
 - Superintendent's Shared Services Budget for FY10 Summary (2 p.)
- MVPS Superintendent's Office and Shared Programs FY' 10 Budget – Superintendent's Proposal (5 p.) 10/2/08
- Administering Prescription Medicines to Students Attending the Martha's Vineyard Public Schools 6/23/08

Minutes Approved as Written October 29, 2008